

**The City of Harrisburg
Mayor Stephen R. Reed**

**DEPARTMENT OF
PARKS AND
RECREATION**

2008 Annual Report

**Tina Manoogian-King
Department Director**

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THE CITY OF HARRISBURG
DEPARTMENT OF PARKS AND RECREATION

1. Department Overview and Background

The Department of Parks and Recreation of the City of Harrisburg was established by City Council ordinance in 1973. Prior to that time, the responsibilities of the Department fell within the jurisdiction of the Bureau of Recreation, Department of Community Development. Since that time, the Department of Parks and Recreation has been its own entity, now located in the Dr. Martin Luther King, Jr. City Government Center, 10 North Second Street, Suite 401, Harrisburg, PA 17101-1686. The department also maintains a field office (commonly referred to as the Park Shop) off Cameron Street, where most vehicles, equipment, and lawn care items are stored, and Bureau of Recreation offices in the newly restored Mansion in Reservoir Park.

This Department serves a multitude of functions, which include, but are not limited to, the following: provides comprehensive programming for year-round recreational sites; staffs seventeen recreation sites, two City pools, and one City Island Beach facility during summer months; maintains 450+ acres of parks and playgrounds owned and operated by the City; plans and prepares for all Special Events and visiting dignitaries; publishes a monthly City Calendar of area events; maintains 50,000 shade trees located on public property; assists the Department of Public works during emergencies and special assignments, i.e. snow removal and water-line breaks; and oversees all construction activities ranging from restoration of historically significant structures and formal gardens to rehabilitation of existing recreational facilities and the creation of new facilities. Since the functions of the Department are numerous yet diverse, each requiring special areas of expertise, three Bureaus were created within the Department: the Office of the Director, the Bureau of Recreation, and the Bureau of Parks Maintenance. Each Bureau has a supervisor who is responsible for tending to staff needs and overseeing the daily operations of his/her Bureau. These individuals report to the Director, who is responsible for overseeing all functions implemented by each Bureau. The Director/Department Head reports to the Mayor, and, when applicable, to City Council.

Each Bureau has a staff complement ranging from 5-110 individuals who are responsible for implementation of the specific functions outlined for that Bureau. Staff members range from temporary seasonal help to permanent full-time positions. The Department of Parks and Recreation presently has thirty-five full-time and thirty part-time positions. During the summer months, the Bureau of Recreation employs 100 area residents to assist with programming on scheduled recreation sites. The office of the Director has ten full-time employees to carry out its responsibilities, which now include a Park Ranger Corp. The Bureau of Parks Maintenance has nineteen full-time employees, a City Island Superintendent/Assistant Park Maintenance Director, a Head Groundskeeper and a Parks Maintenance Director. This is a significant decrease from 1974, when the Bureau had forty-two full-time employees, and from 1981, when, with assistance from the CETA program, the Department had fifty-eight employees. In 2006, we lost 2 full-time management employees and in 2007, we lost 6 full-time Bargaining Unit employees, and 12 part-time employees due to budgetary constraints associated with the Incinerator and Steam Generation facility. None of these positions were reinstated in 2008.

Although the number of Department staff has decreased since the early 1980s, productivity has increased due to computerization of Park Maintenance data, specialization of its professional staff, acquisition of a new fleet of vehicles, and replacement of worn-out maintenance equipment. Never before has the Department achieved so much with so little. Its parks, playgrounds, and open space areas have seen incredible transformations, with more than \$70 million dollars worth of capital improvements undertaken and completed since 1982, when Mayor Reed implemented his Parks Improvement Program. In addition, the Department's special events and recreation programs have expanded to accommodate the City's growing needs.

The subsequent pages will attempt to outline the milestones each Bureau has accomplished during the past year, beginning with the Office of the Director (which includes Park Rehabilitation and Development) and the Park Ranger Corp Program (which is now in its ninth year of operation), and closing with the Special Events component of this "Bureau." The Special Events component of the Department can be categorized as both a huge undertaking and a genuine success story. In 2008, Special Events attendance, including Parks Permits was 1,930,550; a .3% decrease over 2007's attendance of 1,936,500. This decrease is due to inclement weather during both American MusicFest and New Year's Eve Celebration. In addition, more than 270,00 people attended private Park Permit events, bringing the attendance total for all Park Permit and City events to 2,210,550.

As a free service and one which greatly assists with the promotion of the Department's activities, the City Calendar offers the most comprehensive listing of recreational activities in the City and the area. In its 25th year, the City Calendar has grown to an annual circulation of 272,700 copies. Six bi-monthly City Calendars, and a summer recreation guide, and a City Island brochure are produced every year. This in-house publication assists the City in being able to get the word out to the public about what Harrisburg has to offer in the way of recreation programs and special events. In addition to the Calendar, we also have a web-site which received 9,065,160 hits in 2008, a 16.3% increase over the 7,789,363 hits our site received in 2007.

Following the Special Events report, the Bureau of Recreation's report is sure to interest those who have children or enjoy participating in organized activities and programs, many of which promote physical fitness, environmental awareness, education, and just plain fun for all age groups, tourists, visitors, and Harrisburg residents alike. Recreation programs are offered year-round. Total attendance for year-round recreational activities in 2008 was 554,770 participants, a 4.8% decrease over 2007 which had an attendance of 582,775. The City of Harrisburg is the only community in Central Pennsylvania that has offered year-round recreational programs, free-of-charge.

The final section of this report, on Bureau of Parks Maintenance activities, outlines the parks, playgrounds, and open space improvements undertaken and completed in 2008. In 2008, our total park land complement remained at twenty-seven playgrounds plus twenty open space areas totaling more than 450+ acres. In previous years, we completed the rehabilitation of three inner-City playgrounds: Wilson Park, Norwood, and Shipoke, as well as the rehabilitation of Swenson Plaza, our Capital Area Greenbelt, Clarence C. Morrison Park and the Reverend Roach memorial at the north end of Italian Lake. In addition, we rehabilitated and renamed Penn and Dauphin Streets Playground which is now known as the Benjamin and Gloria Olewine

Playground. In 2003, we rehabilitated Vernon Street Playground, the Reservoir Park Bandshell and the Braxton Playground. The physical improvements occurred during 2002-03, although planning efforts occurred the year before. In 2004, planning efforts and fundraising got underway for the rehabilitation of Pool #2 playground which was completed and dedicated in 2005. In 2006, the City Island Boat Ramp was completely rehabilitated and all repairs as a result of Ivan were completed. In 2007, an anonymous donor donated \$463,000 for upgrades to 7th and Radnor as well a complete rehabilitation of Gorgas Street playground. In 2008, the City of Harrisburg completed the northwest link of the Capital Area Greenbelt, linking the HACC Campus to Wildwood Park. The cost of this work was the result of two (2) grants, one from DCNR and one from FHA for a total of \$325,000.

Although Reservoir Park is the City's largest park, City Island represents the most popular single facility, with over 2.5 million persons attending various waterfront activities during 2007. To accommodate this influx of people, the Market Street Bridge ramps and underpass were widened and new sidewalks installed in 2006. In 2008, planning efforts got underway for upgrades to Commerce Bank Park. Work is scheduled to begin in January 2009.

It should be noted that in late 2006, the City of Harrisburg laid-off Management employees due to budgetary constraints. The Department of Parks and Recreation lost 1 Park Ranger Supervisor and 1 Deputy Recreation Director. In 2007, due to the same budgetary constraints, the City of Harrisburg laid-off bargaining unit employees. During that process, we lost 9 part-time Rangers which were converted to 2 full-time Ranger positions and we lost 3 part-time positions in the Recreation Bureau and 6 full-time positions and 3 part-time positions in our Park Maintenance Bureau. None of the positions lost were re-instated in 2008. As a result, our General Fund allocation was cut to reflect these reductions. Even though the Department was negatively impacted as a direct result of these lay-offs, the maintaining of our parks and the quality of events remained the same which illustrates the level of commitment made on behalf of the Parks and Recreation staff.

In closing, our shade tree maintenance activities resulted in the City, for the 21st consecutive year, being named a Tree City, USA. This award is issued by the National Arbor Day Foundation, and is given annually to only a handful of cities in our nation. An aggressive tree maintenance program was implemented in 1990, with results dramatically apparent by the close of 2007; thousands of trees have been trimmed and hundreds have been planted throughout the City. In 2008, the Department of Parks and Recreation also won the Growth Award from the National Arbor Day Foundation for the 5th consecutive year.

BUDGET INFORMATION

Below is a breakdown of budgetary information by Bureau for the past year:

0180 - Office of the Director

Personnel	563,463
Operating	278,674
Capital	0
Grants	<u>15,350</u>
	\$ 857,487

0183 - Bureau of Recreation

Personnel	662,264
Operating	201,350
Capital	<u>0</u>
	\$ 863,614

0184 - Bureau of Parks Maintenance

Personnel	809,231
Operating	370,000
Capital	0
Grants	<u>0</u>
	\$1,179,231

Total Department of Parks and Recreation

Personnel	2,034,958
Operating	850,024
Capital	0
Grants	<u>15,350</u>
Grand Total	\$2,900,332

The City of Harrisburg
Department of Parks and Recreation

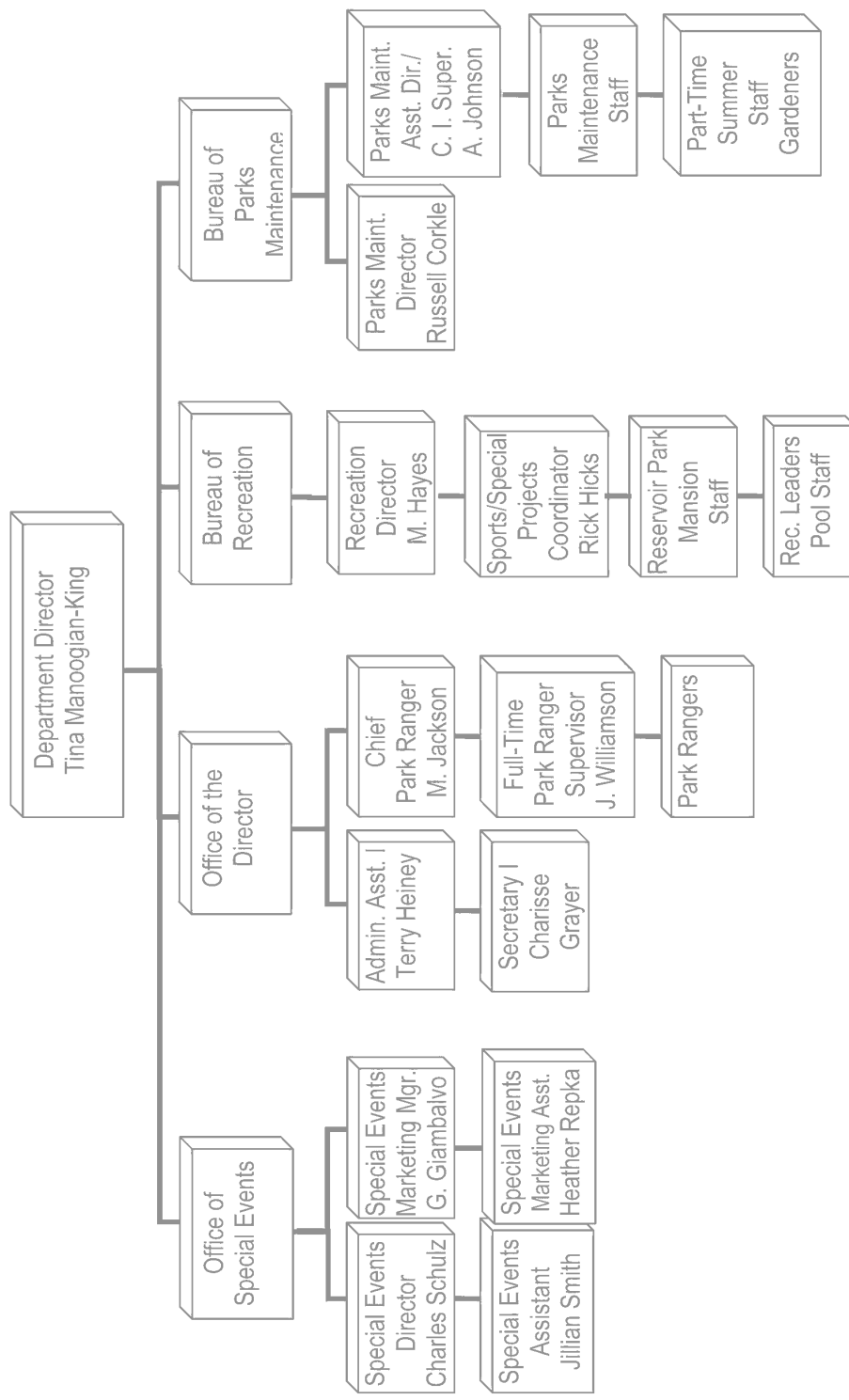
2007 Staff

<u>OFFICE OF THE DIRECTOR</u>	<u>Date of Employment</u>
Tina Manoogian-King, Department Director	08-25-88
Charles Schulz, Special Events Director	12-10-01
Jillian Smith, Special Events Assistant	08-31-07
Gloria Giambalvo, Events Marketing Manager	02-02-04
Heather Repka, Special Events Marketing Assistant	05-29-07
Charisse Grayer, Secretary 1	06-02-00
Terry Heiney, Administrative Assistant I	04-09-01
 <u>PARK RANGER CORP</u>	
Melvin Jackson, Park Ranger Supervisor	08-04-97
John Williamson, Park Ranger Supervisor	08-17-98
 <u>BUREAU OF RECREATION</u>	
Margaret Hayes, Recreation Director	03-19-84
Rick Hicks, Sports/ Special Programs Coordinator	10-31-05
Cleveland Wade, Golf Instructor	06-02-00
Lauren Matteo, Parks and Recreation Assistant	06-02-00
Rafael Toro, Recreation Program Asst	06-02-00
 <u>BUREAU OF PARKS MAINTENANCE</u>	
Russell Corkle, Parks Maintenance Director	08-07-74
Aaron Johnson, Assistant Parks Maintenance Director/ City Island Superintendent	10-30-06
James Bruno, Laborer III	09-27-93
Enrique Caraballo, Landscape Tech. 1	06-14-04
Kenneth Cook, Stadium Groundskeeper	05-04-98
Robert Ferretti, Landscape Tech II	03-24-97
Todd Herbster, Landscape Tech II	05-08-00
Mark Horetsky, Crew Leader III	07-11-94
Chris Lamon, Laborer III	12-28-06
Andrew McClure, Tradesman	06-24-91
Ronald Noss, Construction Tradesmen II	10-07-87
Scott Pace, Crew Leader IV	06-17-91
Dale Neff, Tradesmen	02-11-02
Fernando Riveria, Gardener I	05-08-98
Dennis Shemory, Motor Equip. Operator	03-16-98

City of Harrisburg

Department of Parks and Recreation

Organizational Chart



OFFICE OF THE DIRECTOR

Park Rehabilitation and Development Issues

Harrisburg City Calendar Report

Park Ranger Report

Special Events Report

PARK REHABILITATION AND DEVELOPMENT ISSUES

OFFICE OF THE DIRECTOR

Mayor's Parks Improvement Program (1983-2008) - Overview

The City of Harrisburg today has the most extensive special events schedule of any municipality in the midstate's history, attracting over two million people per year to a wide range of events sponsored by or facilitated by the City. Many of the events are conducted through the City's Special Events Office, created in 1983 by Executive Order of the Mayor. A number of the special events, such as the Independence Weekend Festival and the summer's end Kipona Celebration, are held at our Riverfront facilities. The City also sponsors or co-sponsors over 266 other special events each year, including the Holiday Parade, the Rev. Dr. Martin L. King, Jr. Essay Contest, Arbor Day activities, the Mini Grand Prix, Earth Day, the Greater Harrisburg Arts Festival, the New Year's Eve Celebration, Italian Lake, Reservoir Park, Market Square, and Riverfront Concerts, and more.

Harrisburg today also has the most extensive municipal parks system in central Pennsylvania and is the only municipal parks system in this area which plays a regional role, as indicated by the extensive use of city parks, programs, and special events by non-city residents. In contrast, some nearby communities ban non-residents from their municipal parks.

The center for some of the recreational activity is the City's beautiful Riverfront. Situated along the Susquehanna River, the Riverfront offers picturesque scenery accented by the Harrisburg skyline. **Riverfront Park** is a 4.5 mile-long park containing park benches, gardens, a telescopic outlook, the Swenson Plaza, the Kunkel Memorial Plaza, monuments, and public art, which enhance its attractiveness while providing for an enjoyable walk, jog, or bicycle ride. Sunken Gardens, offering gardens and walkways bordered by lighted monuments, is located in the midtown area of Riverfront Park. The gardens have been renovated to include an irrigation system, antique-style streetlights, brick walkways, grading, new flower beds, and new signage. In addition, the Riverfront Peoples Park Association, an independent citizen/community organization, has added to the extensive renovations by donating a gazebo which serves as the centerpiece in the garden. In addition, public art has been added to the peace gardens, located in Riverfront Park, which were created and dedicated in an effort to promote world peace and the preservation of our earth.

ITALIAN LAKE, located in the City's uptown area, was recently restored. Restorations included walkways, antique-style streetlights, gardens, signage, and duck and geese habitats. The restoration maintained the original shorelines and provided for the construction of retaining walls along the northern half of the lake. The southern half, separated from the northern half by a picturesque Japanese bridge, was maintained by preserving the original retaining walls. Italian Lake hosts a splendid summertime concert series featuring chamber and classical music for six weekends during the summer season.

RESERVOIR PARK is the oldest municipal park in southcentral Pennsylvania and also the largest, containing over 90 acres situated on the highest point in the City. Phase I of renovations at Reservoir Park, completed in 1992, included the rehabilitation of the historic mansion and pavilion, the creation of the Village at Reservoir Park, the restoration of the bandshell, repaved roadways, and the placement of antique-style streetlights, new walkways, fountains, gardens, and plazas. Reservoir Park now has new and restored facilities designed with a particular emphasis on arts, cultural, historic, and environmental education, and conservation themes. Phase I-A, Garden Expansion project, was completed in June, 1993, and includes formal French gardens, drift gardens, lighted walkways, a new boulevard entranceway, parking lot, public area, and outdoor seating. Phase II of Reservoir Park was completed in 1995; improvements include additional gardens, walkways, outdoor lighting, an expanded children's playground, restoration of the Brownstone Building as an arts and education center, complete reconstruction of the basketball and tennis court area, and construction of a new entrance at 18th & Walnut Streets. Planning efforts for Phase III got underway in 1998-99 for the National Civil War Museum which will open in February of 2001. In 2003, Phase IV was completed which involved major renovations to the Reservoir Park Bandshell which was renamed and is now known as the Levitt Pavilion for the Performing Arts. The renovations were made as a result of a \$250,000 gift from Mortimer Levitt of New York City.

CITY ISLAND, the hallmark of Harrisburg's aggressive waterfront development plan, is still only one of 21 sites created or upgraded through the first major citywide parks improvement program in more than sixty years. City Island was a long unused and blighted 63-acre site until 1987, but today hosts such activities as professional minor league baseball, art exhibits, historical displays, and numerous other recreational activities. City Island facilities include: RiverSide Village Park, offering great food which can be enjoyed while dining alfresco at the RiverView Pavilion or at the River Terrace and Decks; the John Harris Trading Post, a replica which depicts life from the early 18th Century; HarbourTown, a miniature 1840s-style canal village which serves as a playground for children; the Pride Of the Susquehanna Riverboat, which can accommodate up to 150 persons for cruises, dinner charters, or scenic river excursions; Harrisburg Marina I and II, which provide boat owners with docks, ramps, gazebo, picnic areas, showers, and parking; Walnut Street Station, a Victorian-style railway station and home base for the City Island Railroad, which offers rides on a miniature steam-driven train; Water Golf, an 18-hole miniature golf course with waterfalls, bridge, and a concession stand; the Beach House, a restored historic structure which houses showers, a concession stand, lavatories, the lifeguard office, and changing areas for the swimmers at City Island beach, and shuffleboard courts located near the entranceway of the building; the Nature Trail, with guided nature walks by Park Rangers available from the City Island Information Center; the Island Breezes, which offers toys, novelties, and, of course, kites; RiverSide Stadium, home of championship AA minor league baseball; the Skyline Sports Complex, a multi-purpose facility built to minor league professional football standards, which hosts soccer, softball, volleyball, football, and lacrosse games, and a myriad of other events and activities; the Harrisburg Carriage House, which offers tours of historic Harrisburg and its beautiful Riverfront by horse-drawn carriage, and also offers pony rides for children; Carousel Field Pavilion, built in 1996, can now accommodate 300-500 persons and is ideal for large corporate picnics, family reunions, or wedding receptions; Bus Trolley service, which provides transportation to and from downtown; and a full size antique Mengels kiddie carousel. Obviously, City Island accommodates a variety of activities in addition to boating, fishing, and swimming off of the only concrete beach in central Pennsylvania.

The Harrisburg Senators, a Class AA professional baseball team, are based at recently-built and already-expanded Commerce Bank Park. Their championship 1999 season marked the sixth year of the twenty years that Class AA minor league baseball has been in Harrisburg that the team has been in post-season playoff competition. Attendance for the Senators is ranked in the top third in the Eastern League; they won the championship in their first year, 1987, and again in 1993, 1996, 1997, 1998, and again in 1999. In addition to the Harrisburg Senators, the Central Penn Pirahna, semi-professional football team, and the City Islanders, a professional soccer team, use Skyline Sports Complex as their home field.

Other parks which have been considerably upgraded in the past ten years include; **Morrison Park**, which now includes multi-purpose facilities to host competition in football, soccer, softball, tennis, basketball, volleyball, and handball, plus picnics and other activities; **7th and Radnor Streets Field**, rehabilitated in 1993, now includes field lighting, bleacher seating, and a walking track; and **14th and Shoop Streets Playground**, reopened in 1993 after a 7-year closure, now boasts new children's play apparatus, a grass surface (that replaced removed asphalt), lighting, fencing, outdoor seating, and landscaping. Other renovated sites completed in the past eight years include the **Vernon Street Playground, Penn and Dauphin Streets Playground, Norwood Playground, Cloverly Heights Playground, Braxton Playground, Summit Terrace Playground, Hall Manor Field, Pleasant View Playground, the Mt. Pleasant Hispanic American Center, Lottsville Playground, 4th and Emerald Playground, Pools #1 and #2, Wilson Park Playground, Gorgas Playground, and 4th and Dauphin Streets Playground.**

Planning efforts commenced in 1998 to rehabilitate three inner-city playgrounds with funding assistance provided by DCNR through the key '93 Grant program; they are Wilson, Norwood, and Shipoke Playgrounds. All three of these inner-city playgrounds were rehabilitated in spring of 1999 and all three were open by June 1, 1999 for the public's enjoyment. In addition, construction activity planned for Swenson Plaza located at Front and Walnut Streets and named after the late Mayor Harold Swenson was completed and dedicated in 1999. The Reverend Clyde Roach Memorial at the north end of Italian Lake as well as \$500,000 worth of improvements in the City's Capital Area Greenbelt were all completed and dedicated in year 2000. All of the planning efforts occurred in 1999 with construction slated in 1999-2000. In 2002, with funding assistance provided from the Benjamin and Gloria Olewine Lead Charitable Trust. We were able to rehabilitate and rename Penn and Dauphin Playgrounds in Mid-town Harrisburg.

In 2002, the Department secured four grants to continue the Mayor's Parks Improvement Program. Three grants were federally funded; two through the National Park Service and one from the Federal Highway Administration Grant and the DCNR grant are for continuation of work undertaken within the Capital Area Greenbelt. We completed the Vernon Street and Braxton playgrounds by August 2003, with work on the Capital Area Greenbelt to be completed by late fall 2005. In 2004, planning efforts got underway for the rehabilitation of Pool #2 playground with funding assistance being provided by the Children's Home Foundation and Penn National Insurance. Pool # 2 Playground was renamed and is now known as Penn National Insurance Pool and Playground and was rehabilitated in July 2005 at a cost of \$70,000.

More than twenty public parks areas have been extensively restored or created under efforts initiated by the Mayor's Parks Improvement Program, established in 1983. Harrisburg's parks system today plays host to hundreds of thousands of residents and visitors each year. City-wide programs at park sites (including playgrounds) include multi-cultural art, environmental education, reading, storytelling, and organized sports such as Biddy Basketball, basketball, soccer, tennis, and volleyball. In addition, Harrisburg created a Park Ranger Corps in 1990. The Park Rangers conduct year-round patrols, traffic control, and public information duties in the major City parks, especially City Island, Reservoir Park, and Italian Lake.

In addition to improving its park system, Harrisburg has been awarded the Tree City USA designation for the past twenty consecutive years and the Growth Award designation for the fourth time. These awards, conferred by the National Arbor Day Foundation, honors Harrisburg's environmental policies and particularly those related to tree planting and parks maintenance activities. For every tree removed, three trees are planted somewhere in the City.

In 2006, we completed the planting of more than 108 trees in our parks and neighboring properties thanks to a \$20,000 grant from DCNR's Bureau of Forestry, Urban Forestry Grant Program. The grant was first received in 2004 with plantings completed in 2005-06.

Also the Department also garnered a \$111,000 grant from the Pennsylvania Fish and Boat Commission which was matched with \$47,526 City Island Trust and Agency funds for a total of \$158,831, which was utilized to rehabilitate the existing Boat Ramp on City Island. In addition, the mooring area was rebuilt, walkways from parking lot to ramp were constructed, lighting was added and four tie-off areas were incorporated, and embankment was reseeded with vegetation and three trees were planted to assist with embankment stabilization. Launching is to remain free, pursuant to our grant agreement.

In addition, all FEMA related work was completed in 2006, as it relates to the 2004 Tropical Depression Ivan. Work included embankment stabilization in Riverfront Park and City Island, repairs to two damaged murals, RSVP restroom building was replaced and John Harris Trading Post was refurbished for a total cost of \$372,947.50

In 2007, the Department Parks and Recreation secured an anonymous gift in the amount of \$463,000 to add 55 parking spaces, landscaping, fencing, signage and sidewalks at 7th and Radnor Ballfield, and Gorgas Playground was completely rehabilitated with new play apparatus, ground cover, landscaping and signage at no cost to the City of Harrisburg. Project was dedicated during the City's Arbor Day Program on Friday, April 27, 2007.

In 2008, the Department of Parks and Recreation completed the northwest link of the Capital Area Greenbelt linking HACC Campus to Wildwood Park. The project was funded by two (2) state grants; one from DCNR and one from PennDot with funds assigned by the Federal Highway Administration. The cost for this work was \$350,000. Project was dedicated in September 2008.

MAYOR'S PARKS IMPROVEMENT PROGRAM

Capital Expenditures 1982 – Present

<u>PARK NAME</u>	<u>COST</u>
Reservoir Park	
Playground	163,733
Demo of Pavilion # 3	9,725
Caretaker's House 1987	139,634
Bandshell Repairs 1989, Restoration 1991	14,000
Pavilion Rehabilitation 1990	48,725
Phase I Restoration 1991-1992	2.3 Million
Phase IA Restoration – Garden Expansion 1991 – 1992	1.7 Million
Phase II Restoration – Brownstone Bldg., Playground, Basketball Courts 18 th & Walnut Streets entrance 1994 – 1995	2.7 Million
Phase III National Civil War Museum	40 Million
Phase IV Restoration of Bandshell – 2003	250,000
Penn & Sayford Playground Rehabilitation 1985 – 1986	40,737
14th & Shoop – Complete Rehabilitation 1993	107,088
Braxton Playground Rehabilitation 1985 – 1986	39,233
Complete Rehabilitation 2003	118,016
Pool # 2	
Partial Rehabilitation 1987	124,600
Complete Rehabilitation 1990	198,000
New Deck & Fencing 1993	113,331
New Plaster Finish 1998	64,973
Penn National Insurance Pool & Playground Rehabilitation (# 2) 2005	70,000
Penn & Dauphin Playground New Apparatus 1982	8,644
Complete Rehabilitation 1991	39,987
Gorgas Playground 1982	2,644
1990 – 19991	37,930*
2007 complete rehabilitation (part of the 7 th and Radnor phase IV number)*	
Vernon Street Playground Rehabilitation 1983 – 1984	34,500
Complete Rehabilitation 2003	160,935
Royal/Summit Terrace 1983 – 1984	48,600
Clarence C. Morrison (Sunshine Park) 1984	103,188
Partial Rehabilitation/Restroom Building 1989	18,700
Complete Rehabilitation	477,075

Spanish Speaking Center:	
Playground 1982	59,207
Basketball Courts 1982	20,000
Playground Rehabilitation 1994	27,000
Hall Manor Playgrounds	
1987	140,000
1989	25,000
Pleasantview Playground	
Phase I 1998	12,777
Phase II 1990	3,000
Phase III 1991	19,000
Wilson Park Playground	
Phase I 1987-1988	12,878
Phase II 1989	17,552
Complete Rehabilitation (1999)	81,334
4th and Dauphin Playground (Basketball Courts) 1989	4,000
7th and Radnor	
Phase I 1989	9,700
Phase II 1990	12,300
Phase III 1991	209,055
Phase IV 2007 (parking, landscaping, signage and walkways)	463,000
Pool # 1	
Rehab 1988 - 89	182,000
Deck Work & Cover	52,970
Sunken Garden	
Phase I 1989	30,200
Phase II 1990	23,700
Phase III 1991	38,950
Riverfront Park	
Uplighting & Walkways 1989	350,000
Swenson Plaza 1999	250,059
Walkway uplighting and electrical improvements	350,000
Embankment restoration	1.5 Million
Kunkle Memorial 1992	1.2 Million
Norwood Playground	
1989 Partial Rehabilitation	23,900
1999 Complete Rehabilitation	93,486
Shipoke Playground - 1999 Complete Rehabilitation	90,428
Cloverly Heights Playground 1989	17,500

City Island: (1987 to Present)

RiverSide Stadium	
Phase I	2.2 Million
Phase II	2,417,863
Phase III	512,695
Carriage House	480,000
RiverSide Village	350,000
Marina	80,000
Bathhouse	235,000
Skyline Sports Complex	2.6 Million
Other Waterfront New Facilities	3.2 Million
Carousel Pavilion 1996	260,000
Handicap Lot (1 st base side) 1997	14,000
Boat Ramp Rehabilitation 2006	158,832
Ivan Flood repairs 2006 (completed)	372,948

Italian Lake

Phase I 1989 – 1990	315,000
Phase II Walkway 1991 – 1992	445,318
Reverend Roach Memorial	25,000

4th and Dauphin Playground 1996 150,674

4th and Emerald Playground (Curb and Sidewalks) 1989 16,000

4th and Emerald Playground (Complete Rehabilitation) 1990 –1991 37,545

Lottsville Playground – New Construction 1991 38,205

Park Maintenance Complex 1991 – 1992 1.2 Million

Capital Area Greenbelt (2000) 500,000

Capital Area Greenbelt – HACC Section (2008) 325,000

Total **\$ 70,637,133**

Waterfront improvements were funded by the Harrisburg Hydroelectric Project, these funds could not be legally spent at non-waterfront park improvements.

HARRISBURG CITY CALENDAR REPORT

OFFICE OF THE DIRECTOR

2008 Publications Annual Report

Publications produced, printed and distributed by the Harrisburg Parks and Recreation Department are designed to promote the City, its programs, events and improving lifestyle.

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Harrisburg City Calendar

The primary publication is the Harrisburg City Calendar. In 2006, production of the publication was reduced to a bi-monthly format with a recreation guide printed and distributed in June. This change was necessitated by a drastic reduction in the City Calendar budget allocation. Most features remained the same with community and event news combined to increase readership to give a total picture of all the good things that are happening in Harrisburg. In 2008, approximately 130,228 were mailed to city residents.

Over the years, continued Calendar improvements have made us one of the largest publications in the Harrisburg area with a distribution of 27,250 copies per month in 2008. With the changes in design our readership has increased and in distribution locations all the copies are picked up and we receive calls for more.

During the last 12 months, 27,250 Calendars were produced each month at a cost of \$7,000 for 12 pages, including the annual Summer Enrichment Recreation Guide. Of the 27,250 issues, 18,650 18, were labeled and mailed for \$4,038 each month, and 8,600 were distributed at over 100 public locations in Harrisburg and surrounding communities. Paid advertising totaled approximately \$20,524 for the year, which shows an increase of \$7,695 or 59.98% over 2007 sales. This increase was due largely to the hiring of a part-time advertising sales assistant, and is anticipated to grow in years to come. In 2008, 200,750 Harrisburg City Calendars were printed and distributed including the June Recreation Guide and 10,000 additional guides distributed to the Harrisburg School District at a cost of approximately \$.38 each.

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2008 Website Report

In mid-2005, the Department of Parks and Recreation Harrisburg City Calendar/Event Website underwent extensive renovation. The address www.HarrisburgEvents.com became instantly popular with the citizens and tourists as the place to check for all events sponsored and produced by the Department.

In 2008, www.HarrisburgEvents.com received 9,065,160 hits which shows an increase of 1,275,797 hits or 16.3% greater contact from local, national and international addresses. Top pages viewed were schedules for American MusicFest, Italian Lake Concert Series, Levitt Live! And Kipona and Recreation Programs. The Holiday Parade and Park Permit Application pages also received a high volume of hits and downloads which resulted in increased Park Permit revenue (see Park Permit revenue summary) and greater sponsorship and participation in the Holiday Parade (see event sponsorship summary.)

PARK RANGER CORP

OFFICE OF THE DIRECTOR

Park Ranger Corp Program

The City of Harrisburg has continued to undertake extensive development of new recreational facilities while rehabilitating many existing parks, playgrounds, and open space areas. As a result of this financial investment, means to promote, preserve, and protect these improvements are absolutely necessary if these facilities are to remain intact for future generations to enjoy. Our plan to protect while simultaneously promoting these facilities includes the continuance of the Park Ranger Corp Program, created by Mayor Stephen R. Reed via Executive Order in 1990. The purpose of this program is to promote and protect City parks and park improvements through constant park patrols, with the Rangers also serving as ambassadors for Harrisburg's extensive park system.

The Harrisburg Park Rangers currently work out of two locations: City Island and Reservoir Park. City Island is the location of the original Park Ranger station which was constructed in 1989 while Reservoirs Park's office was constructed in 1995 under Reservoir Park Phase II. Both offices are staffed on a regular basis. When not in the office, Rangers patrol all of Harrisburg's 27 parks and playgrounds. If needed, you can contact either office (City Island 233-8275 or Reservoir Park 232-7749) or you may call the Police Communications Center at 255-3131 and ask them to dispatch a Park Ranger to any city owned park needing assistance.

In 2007, the Park Ranger complement was substantially reduced due to lay-offs. All part-time Rangers were let go and we converted 9 part-time positions into 2 full-time positions. In addition, one Supervisor was laid-off reducing our Supervisory complement to 2. All positions were filled and the Corp continued to promote and protect the investments made to Harrisburg's Parks System. Park Ranges currently operate 2 patrol vehicles and 1 golf cart during the Summer months.

Park Ranger Corp members worked diligently during 22 hour shifts, 7 days per week, year-round, to patrol and protect all of Harrisburg's parks, playgrounds, and open space areas. A total of 48 hours of intensive training at the Harrisburg Area Community College's Public Safety Institute provided critical skills for all Rangers ranging from first aid to Cardiopulmonary Resuscitation to courtroom procedures.

Armed with professional training and knowledge, the Park Rangers issued 229 parking tickets, and handled 17 non-traffic citations leading to arrests based on Park Ordinances defined by Section 10-301 of the City's Codified Ordinances. The combined enforcement duties, coupled with interpretive programming carried out by the Park Rangers, have culminated in the Corp's ability to effectively promote, preserve, and protect Harrisburg's flourishing park system.

SPECIAL EVENTS REPORT

OFFICE OF THE DIRECTOR

SPECIAL EVENTS OVERVIEW

The City of Harrisburg continues to be Central Pennsylvania's leader in special events by staging quality events not just for the citizens of Harrisburg, but also for the entire region. This is accomplished by producing annual favorites such as the American MusicFest, Italian Lake and Levitt Live concerts, Kipona, the Harrisburg Holiday Parade (which is also televised on WHTM TV 27), and our M&T Bank New Year's Eve Celebration. In addition, the City works closely with local event organizers to stage events such as the Greater Harrisburg Arts Festival, African Family Festival, and the Harrisburg Shakespeare Festival. The City of Harrisburg is committed to helping ensure the long-term success of special events and recreational opportunities, thus benefiting everyone in the entire region.

Our attendance figures in 2008 for City and permitted events was 2,210,550 which represents an increase of 4,050 guests, or .18%, over 2007 which was 2,206,500. This marginal increase was due to the fact that American MusicFest experienced a slight decline in attendance and the New Year's Eve Celebration also lost attendees due to inclement weather. Despite this marginal decrease, Harrisburg events had much greater participation from area residents due to the fact that many other events scheduled at the same time as American MusicFest and the New Year's Eve Celebration were cancelled due to weather leaving Harrisburg as the only entertainment venue open free to the public on these dates.

In 2008, the www.HarrisburgEvents.com website events and recreation pages received over 9,065,160 "hits" from local, regional, national and even international visitors (see website report detail). Additional statistics show that a proportionate number of event schedule "webpages" were printed from this site, as well as forms (Park Permits, Recreation Program Enrollments, etc.) that were downloaded by local and regional visitors. This exceptional number of "hits" is the direct result of the department's highly-developed marketing strategy that places this website and, subsequently, the City sponsored park events it advertises at the forefront of the majority of search engines for local, regional and eastern U.S. events.

The Parks and Recreation Department has continued the evolution of its partnerships and co-sponsorships with other major event producers in the region in order to offer as many diverse and appealing events as possible. In 2008, the estimated attendance for all events held in Harrisburg, including the year round recreational program participants, was 2,765,320.

Banner fees in 2008 showed a slight increase over 2007 revenue due to differences in the number of weeks that individual banners were displayed. The total park permit/banner fees revenue increased by \$655 from 2007 or an increase of 42.38%.

The 2008 Park Permit fees for Reservoir, Italian Lake, Clarence C. Morrison, 7th and Radnor Parks and various playgrounds throughout the City increased by \$710 or 12.23% over the 2007 total. This increase was due, in part, to generally good weather throughout the Spring and Summer months and greater accessibility to Park Permit Applications via the Parks and Recreation Website. (Park Permit fees do not include revenue from City Island or Riverfront Park permits. See the City Island Superintendent's report for these figures.)

Total revenues for 2008 increased \$9,258, or 1.78%, over the 2007 revenue. The reason for this increase was due mostly to stabilized event sponsorships, food and product vendor participation and improved amusement ride ticket sales during American MusicFest and Kipona.

In conclusion, 2008 was a very good year for successful Special Events despite slight interference from rain and storms and increased fuel prices. The quality of entertainment, increased public accessibility, improved website navigation, increased sponsorship support and business partnerships created greater citizen participation at all events. We expect this growth trend to continue into 2009 and well beyond. By raising the standards for event quality and employing creative marketing strategies, each event will continue to receive accolades from the event industry, sponsors, visitors and, most importantly, the citizenry of Harrisburg.

EVENT SUMMARIES

THE MARTIN LUTHER KING ESSAY COMPETITION

The Martin Luther King Essay Competition is an academic event commemorating the life of the Reverend Dr. Martin Luther King, Jr. The competition is open to students in the seventh through twelfth grades in the Harrisburg School District, six parochial schools and one charter school. It is designed to increase youth awareness of the teachings and goals of the late civil rights leader.

Entries are submitted voluntarily, and winners are eligible for U.S. Savings Bonds and other prizes for the top three selected essays in each grade. All entries are reviewed and selected by a panel of judges comprised of local elected officials, educators, and community leaders. Eighteen winning essays are published in an annual edition that is distributed to school principals, teachers, program sponsors, media and the students and their families. Essay authors are invited to a reception in their honor at the Martin Luther King City Government Center. At this event the first place winners read their essays to the assembled audience.

AMERICAN MUSICFEST

The Harrisburg American MusicFest is the state's largest Independence Weekend Music Festival. The 2008 festival featured six stages along Riverfront Park, all featuring non-stop music by local, regional, national, and international artists. Belco again sponsored the very popular Belco Children's Village that featured theatre, educational activities, arts & crafts, and children's rides. The Comcast Star Stage featured the majority of headline talent including the annual appearance of the Harrisburg Symphony Orchestra; the World Stage, International Bazaar and Café International featured a wide variety of ethnic crafts, foods and music from around the world; the Patriot-News Market Street Stage featured an assortment of Rock, R&B and Alternative talent; the Caribbean Cove Stage and River Café area featured a variety of island foods and themed talent, including Steel Drum, Buffet and Reggae artists, and the Community Food Court Stage presented a wide variety of youth, folk and acoustic performers in an intimate food court setting.

In addition to the music, food and activities enjoyed my hundreds of thousands along Riverfront Park, sporting events and additional family activities held on City Island were enjoyed by thousands. A "Gala Fireworks Extravaganza", concluded the festival, per tradition, on Sunday, July 6th. Released from City Island, the show amazed and awed hundreds of thousands of citizens, visitors and neighbors who witnessed the display from both sides of the Susquehanna River, from river craft and from several bridges.

THE ITALIAN LAKE CONCERT SERIES

Set among the beautifully restored Renaissance gardens of Italian Lake, the concert series, which forms a musical bridge between American MusicFest and Kipona entertainment, featured a wide variety of musical talent. This year a tent was erected over the bandstand area that protected performers from the elements while at the same time drawing greater attention to the performance area. Electrical connections at the lake were improved this year to allow for the use of more powerful sound reinforcement equipment which was necessitated by the increased

concert attendance. An estimated 500 to 1,000 people attended each of the seven 2008 concerts on Sunday evenings, July 13th through August 24th from 7:30 p.m. to 9:30 p.m.

Artists included: *The Greater Harrisburg Concert Band*, *Amaryllis Santiago Trio*, *Boys with Wrinkles*, *Red Molly*, *Excerpts from "La Boheme,"* *The Gadjoo Playboys*, and *Voxology*.

LEVITT PAVILION FOR THE PERFORMING ARTS CONCERT SERIES

Residents and visitors turned out in record numbers to attend free public concerts, movies and festivals that were presented as part of the "Levitt Live!" concert series presented at the Levitt Pavilion for the Performing Arts. Performances took place in a historic 1940s era band shell located in Reservoir Park, which is the City's largest developed park. In addition to the restored band shell, the park features playgrounds, activity and administration buildings, an Artist's Colony, sculpture gardens and fountains. Reservoir Park, so named because it is the location of the City of Harrisburg's emergency water reservoir is also the home of The National Civil War Museum.

The "Levitt Live!" entertainment series presented 19 performances by local, regional, national and international artists, outdoor movies and theme activities on Saturdays from June 4 through September 20. Residents and tourists brought blankets, lawn chairs and picnic meals, to enjoy the musical and dramatic performances, park amenities, the sunsets and the stars. It is estimated that a total of more than 30,000 people attended performances this summer, an increase of 2,000 or 7.14% over 2007 attendance. The 2008 "Levitt Live!" entertainment series featured Shakespeare's *"Love's Labour's Lost,"* *Gospel in the City!*, *The African Family Festival*, *The Bee Movie* (outdoor movie), *The Keystone Concert Band*, *Aphrodesia* and *Teodross Avery* (Jazz Under the Stars), *Hairspray* (outdoor movie), *The Ark Band* and *Fink's Constant* (Reggae Festival), Black History Enrichment Series performance of *African Stories* and *Pride* (outdoor movie), *Bobbie Parker* and *The Jimmy D Trio* (Blues in the Night), Bunch-A-Funk and a variety of performers for the Woman's Music Festival.

KIPONA

Kipona is Central Pennsylvania's largest annual end of summer festivals. It is also one of the oldest annual festivals in the Nation. Kipona (which means "sparkling water" in Native American language) was named one of the top ten festivals in the state by the Pennsylvania Festivals Association. In 2008, Kipona Riverfront Park anchors included five entertainment stages, two-block long food court, the ever popular Belco Children's Village, featuring children's rides, activities and educational presentations and the PSECU ArtFest. Featured again this year in Riverfront Park, was the one-day State Chili Cook-Off that drew thousands of fans to sample and vote for their favorite cooks. Chinese Dragon Boat Races were held for the second year on the Susquehanna River. Teams competed in colorful skulling type boats outfitted with dragon heads and tails. Trophies were awarded to the top teams. The PA Department of Agriculture, PA Preferred Program sponsored the Best Chef in PA, East-Central Region Cook-off again at this year's Kipona. The two-day event attracted hundreds of spectators to the specially outfitted cooking tent.

In addition to the Riverfront Park festival activities, The 12th Annual Gathering Of The People, Spirit Of The People POW-WOW attracted thousands to the lush western side of City Island. This Native American celebration of life, praise and thanksgiving is an educational journey into the native dances, music, and customs of Harrisburg's first citizens. Also during Kipona, drag boat and canoe races, the Annual March of Dimes Rubber Duck Regatta and Capital City Bassmasters & Leukemia/Lymphoma Society 2008 Bass Classic find a home on and in the Susquehanna River itself. The South Front Street stretch of Riverfront Park is traditionally reserved for the Greater Harrisburg Arts Council's "PSECU Artfest" arts and crafts festival featuring high-quality creations by skilled artists and crafters from across the nation. The festival is highlighted by a fireworks display comparable to or larger than the gala display that ends the American Musicfest July 4th festival. In 2008, fireworks were again launched on Sunday evening to make them more accessible for school-age youngsters and their parents who will be busy preparing for the start of school at the end of the Monday holiday.

THE HARRISBURG HOLIDAY PARADE

The City of Harrisburg's 2008 Holiday Parade marked the start of the 2008 Thanksgiving-Hanukkah-Christmas-Kwanzaa-New Year Season in the Greater Harrisburg Region. This year's parade took place on November 22nd at 10:00 a.m. in downtown Harrisburg. This parade was once an annual tradition that came to a close years ago, and was begun anew by Mayor Reed in 1986. Since that time the parade has grown to become the region's largest holiday parade. Over \$7,500 in appearance monies and cash prizes were awarded to the top five entries in five categories of parade competition. The City-sponsored and produced parade is also a sanctioned competition of the high school Cavalcade of Bands, which produces judged competitions for high school marching bands all over the United States. The 2008 Holiday Parade theme was "How We Celebrate the Holidays of the Season Across America" and featured over 2,500 marchers in 132 parade units, including giant helium filled balloons, youth marching units, over a dozen marching bands, and scores of commercial and non-profit floats, fire trucks and the first official appearance of Santa Claus in the region. This year's Parade was underwritten by over 19 major sponsors, including WHTM abc27, representing over \$50,000 in support.

On-air personalities from WHTM Television, abc27, emceed the Parade, which was videotaped for rebroadcast at 10:00 a.m. on Thanksgiving Day on WHTM and throughout the week on Harrisburg's own television station, WHBG. The Harrisburg Holiday Parade is the only mid-state holiday parade to gain televised status, thus allowing those unable to attend the parade in person to still enjoy the high quality, holiday entertainment production. Parade winners were announced and presented with their trophies in the Strawberry Square Atrium at 1:00 p.m. that same day. The parade again featured a Military Division. Mayor Reed added this new division in 2005 to honor both the past and present men and women of America's Armed forces. With Veterans' Day only 8 days earlier, the Holiday Parade served as the perfect venue to recognize present military and veteran military personnel for their selfless sacrifice and dedication to America's freedom. This Division was comprised of active duty military, reserve and Guard units, as well as veterans' groups.

THE M&T BANK HARRISBURG NEW YEAR'S EVE CELEBRATION

The annual M&T Bank New Year's Eve Celebration featured a variety of live musical entertainment, food, hot drinks, jugglers, carriage rides, a fireworks display, and the dropping of a giant lighted strawberry at midnight to the delight of the crowds inside the City Government Center and outside on Market Square. The event was planned to include various downtown and midtown restaurants and the Whitaker Center for Science and the Arts. The 2008 event hosted thousands of guests in Market Square and was well received by the general public and tourists alike. The popular ground-level fireworks display, first launched in 2004, was repeated this year bringing the spectacular pyrotechnic show into the midst of the crowd and again winning great approval from all in attendance.

Event	2006	2007	2008
MARTIN LUTHER KING JR. ESSAY COMPETITION	2,500 #	2,500 #	2,500
ST. PATRICK'S DAY PARADE	10,000 #	10,000 #	10,000
ARTS FESTIVAL	250,000	250,000	260,000
ARMED FORCES DAY	40,000	45,000	50,000
AMERICAN MUSICFEST	400,000*	450,000	400,000*
LEVITT PAVILION FOR THE PERFORMING ARTS	24,000 *	28,000	30,000
ITALIAN LAKE CONCERT SERIES	6,000 *	5,000	7,000
KIPONA	400,000*	450,000	480,000
HARRISBURG SENATOR'S BASEBALL	270,800	270,800	270,800
HARRISBURG HOLIDAY PARADE	400,000 #	400,000	400,000*
CITY HALL HOLIDAY PROGRAM	-0-	200	250
NEW YEARS EVE CELEBRATION	<u>25,000</u> *	<u>25,000</u> *	<u>20,000</u> *
TOTALS	1,828,300	1,936,500	1,930,550
AUTHORIZED PARK PERMIT ATTENDANCE	<u>250,500</u> *	<u>270,000</u>	<u>280,000</u>
GRAND TOTALS	2,078,800	2,206,500	2,210,550

* - Denotes severe rain, heat, flooding or wind that would have had an adverse effect on event attendance.

- Includes television audience.

@ - Number represents people using a park in an organized event. Number does not include people using the park system as guests, runners, walkers, and passive use.

HARRISBURG CITY PARK SYSTEM EVENT ATTENDANCE

Our 2008 figures show an attendance increase of approximately 4,050 guests, or 18%, from 2007 figures. Although attendance rose for most events, this rise was offset by a stabilization of attendance at some traditional events and a drop in attendance due to inclement weather conditions during AmericanFest and high winds that plagued the 2008 New Year's Eve Celebration. Improved advertising and greater public access via the WWW.HarrisburgEvents.com website again helped to maintain public participation in all City produced events. The Parks and Recreation Department has continued the evolution of its partnerships and co-sponsorships with other major event producers in the region in order to offer as many diverse and appealing events as possible.

PARK PERMITS	2006	2007	2008
(Does not include Riverfront Park or City Island Permits)	339*	411	693

In 2008, 693 park permits were issued for exclusive use of the City's parks and playgrounds. This number is greater than those issued in 2007 due to a lack of heavy storms and to the adherence to permit regulations prohibiting permit holders from reserving two dates (including a rain date) and paying for only one. The above figures do not include City Island or Riverfront Park permits.

BANNER PERMITS	2006	2007	2008
	16	15	21

During 2008, the Department issued 21 banner-posting permits for the one location across Front Street at Forster St. Revenue from permits for non-City sponsored events totaled \$????.

PARK PERMIT AND BANNER POSTING FEES	2006	2007	2008
Park Permits	\$4,118	\$5,805	\$6,515
Banner Posting Fees	\$1,500	\$1,545	\$2,200
Total - Park permit/Banner Fees	\$5,618	\$7,350	\$8,715

Park Permit fees do not include revenue from City Island or Riverfront Park permits. (See the City Island Superintendent's report for these figures.) Total-park permit/banner fees increased by \$1,365 from 2007 revenue, due to reasonably good weather in the Spring and Summer months and greater use of our park system for programs and family gatherings. This represented a 18.57% increase over 2007 receipts.

SPECIAL EVENT VENDOR REVENUES	2006	2007	2008
American MusicFest	\$16,875*	\$37,850	\$40,016
Kipona Celebration	\$30,275	\$30,100	\$37,792
Total	\$47,150	\$67,950	\$77,808

These figures include revenues from food, crafts, Belco Children's Village vendors and amusement ride ticket sales. 2008 vendor revenues increased by \$9,858 or 14.50% over 2007 due mostly to increased amusement ride ticket sales.

SPONSORSHIPS

Event	2005	2006	2007	2008
Martin Luther King Essay Contest	\$5,000	\$5,000	\$5,000	\$5,000
Armed Forces Day	\$ -0-	\$ -0-	\$5,000	\$4,700
American Musicfest	\$192,270	\$189,000**	\$165,685	\$171,995
Italian Lake Concert Series	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Jazz Under The Stars	\$ 5,000			
Kipona Celebration	\$127,006	\$146,000	\$176,555	\$165,740
Holiday Parade	\$23,250	\$28,900	\$45,250	\$44,295
New Year's Eve	\$44,500	\$47,000	\$37,500	\$45,995
Total	\$392,026	\$420,900	\$439,990	\$437,725
SALES ITEM REVENUES	2005	2006	2007	2008
	\$6,079	\$5,127	\$5,200	\$5,500

In 2008, sponsor revenue decreased marginally by \$2,265 or .51% of the 2007 total.

During 2007, revenue from festival merchandise sales increased slightly. As in years past, a great deal of sales success was due to the Dept. of Parks and Recreation partnership with non-profit groups who supplied members as sales staff at festival events.

** 2006 figures do not include a \$125,000 DCED Grant that funded the "Beach Boys" performance at American MusicFest 2006.

TOTAL REVENUE (SUMMARY)	2006	2007	2008
Park Permit	\$4,118	\$5,805	\$6,515
Banner Fees	\$1,500	\$1,545	\$2,200
Vendor Revenues	\$47,150	\$67,950	\$77,808
Sales Items	\$5,618	\$5,200	\$5,500
Sponsorships	\$420,900	\$439,990	\$437,725
Totals	\$479,286	\$520,490	\$529,748

Total revenues for 2008 increased by \$9,258 or 1.78% over 2007 revenue. This increase, as stated in previous summary paragraphs, was due in part to a variety of factors including, relatively good weather conditions at most events, amusement ride ticket sales, elimination of vendor cancellation refunds, increased website hits and greater overall attendance.

BUREAU OF RECREATION

BUREAU OF RECREATION

Overview

In 2008, the Bureau of Recreation proudly offered year-round recreation programming for the twenty-fourth consecutive year since 1984 with the major theme, “Be Fit and Fabulous”. This theme focused on the building sharp minds, strong bodies, and positive attitudes and stressed making the appropriate and correct choices in all areas of life through positive, fun-filled, educational, cultural, and sports/fitness-related programming; programming that will expose inner-city youth, in particular, to experiences that will broaden their horizons and build their confidence and self-esteem; thus, setting the stage for their development into positive, motivated, young adults. In addition to the traditional games, sports and fitness workshops, clinics, and leagues, many new games and water activities such as spark fitness, and character building programs were offered. For the fourth year, a boys and girls basketball league was offered for participants of all ages and ethnic backgrounds, whether they resided in the City or not. Nine of the most popular traditional programs returned and several new programs, which attracted thousands of new participants and observers, were introduced to The Black History Enrichment Series. The Fishing Derby, the birth of the “Yes I Can” program, the AKA Sorority’s Money Camp and the Harrisburg Camera Clubs Photo Camp, The Black History Month Gala, playground activity days, summer sports and cultural workshops, Kickboxing, and Cardio-Step Classes were all offered in 2008. With the twenty-fourth consecutive year of year-round programming, the credible image of the Bureau continued to grow and further established it as the local leader in recreational programming and activities in the community. The annual participation figure in all programs for 2008 was 554,770 from 582,775 in 2007. This 4.8% decrease was due in part to new summer programming provided by the Harrisburg School District, 4th of July Holiday and a decrease in swimming at both pools and City Island due to inclement weather.

Both traditional programs and new activities were organized with specific goals in mind to continue to maintain the very credible reputation of the Bureau to offer safe, positive, fun-filled educational, and culturally-diverse, programs at clean, attractive, well-maintained facilities for very minimal registration fees or for no cost at all. The goals consistently set forth each year to guide the Bureau are the following:

1. To enrich the quality of life in the community by providing pleasurable and constructive leisure opportunities for residents of all ages, backgrounds, and socio economic classes.
2. To contribute to the physical, emotional, and social growth, health, and development of participants through various recreational experiences.
3. To prevent or minimize destructive uses of leisure time, such as gang behavior and drug abuse, by offering young people desirable and enjoyable alternatives
4. To meet the needs of special populations by guaranteeing access to recreation programs on an integrated basis in the community.
5. To expand cultural experiences in the community by offering courses, special events and field trips in the multi-ethnic/native arts, fine arts, and performing arts.

6. To provide safety and vocational training and counseling for the Recreation Bureau Program participants and staff.

With the Bureau's goals to guide programming and with input and new ideas from the staff and the community each year, programs were organized and underwritten with funding from the General Fund (\$863,614 in 2008) and corporate sponsorships, grants, and in-kind products (\$223,750 in 2008). The Bureau's activities were supervised by two (2) permanent management employees, a Recreation Director, a Special/Sports Program Coordinator and 3 bargaining unit employees. Other positions, from 35-150 in numbers, according to the season, were part-time seasonal employees.

Recreation Bureau Funding Sources

General Fund – 2008 \$ 863,614 (City council approved the same amount in 2008 as was approved in 2007 – no net increase).

0183 Bureau of Recreation

Grants, Corporate Sponsorships, In-kind Services and Products

DCNR Adventure Camp	\$4,500
Harrisburg Parks Partnership (Golf/Soccer)	\$3,500
Soccer Equipment/Clinics	\$4,000
Tennis In-kind Donations/USTA	\$6,000
School District Rentals – waived	\$20,000
Giant Summer Camps	\$3,000
City Island Fun Day – Donation used for Fish Derby	\$2,000
Volleyball Donated Prizes	\$10,000
Spark/Highmark Equipment	\$2,500
Donated Golf Equipment	\$10,000
Golf Greens & Driving Range Fees	\$8,000
Youth Sports Photo Donation	\$250
City Island Clinics – Soccer	\$2,000
Caps, Mittens, and Scarves Donations	\$2,500
Egg Hunt/Give-aways	\$8,000
Black History Enrichment	\$60,000
Fishing Derby	\$3,500
Explore-after School/21 st Century Math Works	\$74,000

TOTAL \$223,750
(9.2% increase from \$187,700 in 2007)

Winter 2008 – Program Participation Figures

Indoor Recreation Sites-General Recreation Activities organized with the Explore Program in the City schools was resumed for the Winter Program cycle by offering African dance, drumming and Martial Arts at (5) schools from January 27 to March 31, 2008 Programs listed below were miscellaneous programs offered during winter months.

Special Classes, Programs, Activities, and Trips

CPR/First Aid Courses, Lifeguarding Classes	=	1,700
“Yes I Can” Program	=	1,450
Soccer Instruction and Indoor games, Practices	=	2,000
Mansion Black History Art Exhibit-Hbg Art Assoc.	=	900
Hbg School District Art Exhibit/Contest	=	8,000
Egg Hunt participants, parent, staff, volunteers	=	4,000
Egg Hunt Handouts and Eggs and Candy	=	30,000
Black History Gala/TV	=	45,000
Black History National Civil War Museum Program	=	200
	=	93,250

2008 Winter Participation Total = 93,250 (2.1% decrease from 102,000 in 2007)

Winter Recreation Program
Highlights

Black History Special Events – The fifteenth Annual Black History Month Community Art Exhibit organized by the Art Association of Harrisburg and the Parks and Recreation Department was held February 1 to March 31 at the Reservoir Park Mansion. In addition, the Recreation Bureau organized the second annual Harrisburg School District Black History Month Art Contest in which the winners were honored at the National Civil War Museum program in April. Also, the Bureau organized the Black History Enrichment Series so that programming could take place year-round. To help raise money for the Enrichment Series, the Ninth Black History Month Gala was organized at the Hilton Hotel. Five hundred community members attended the semi-formal dance in February to kick-off Black History Month. Activities focused on drumming, dance and martial arts in 5 schools from January to May. Also, an historical program, “Shoe Walking” was organized at the National Civil War Museum. The program was free to the public and attracted a record crowd of over 200 visitors.

Annual Egg Hunt – Enterprise Car Rental and The Touch radio station, for the 15th year, collaborated with the Department to attract over 4,000 children and parents to Reservoir Park to hunt eggs, visit costumed characters and clowns, visit petting zoos, meet Park C. Squirrel, and take home treat bags, candy, and seed gardens. For the ninth year, pony rides, The Funky Bunny, and The Bishop McDevitt Face Painters were a part of the day’s activities.

Park Clean-ups – In April, when the Commonwealth of Pennsylvania designated a “Keep PA Clean Day,” volunteers from the community, neighborhoods, or City agencies volunteered to clean Reservoir Park by picking up trash, weeding, and spreading tan-bark. This year ARC’s Mulberry House Agency again assisted the Department. Following the clean up, an outdoor lunch was served at no cost to the volunteers at the rear Mansion.

Soccer – Indoor programs in this sport were held at Downey School to offer beginner instruction and continuous skill sessions until late winter when spring sessions would be scheduled in the city parks.

Job/Intern Fairs – Employees of the Recreation Bureau attended one job fair in the area to attract new seasonal employees, permanent jobs as they arise, and volunteers. The fair attended was sponsored by Messiah College.

2008 Summer Program

The Summer Program with the theme “Be Fit and Fabulous” was a success despite a significant decrease in participation in 2008, achieving a total participation figure of 324,970. This was a 23% decrease over the 2007 figure of 423,100. The decrease is attributed to the Harrisburg School Districts Summer School Program, and inclement weather. Preparation for the Summer Program, as in previous years, began in March with the hiring of staff and the purchase of equipment and materials for the months of June, July, and August. The program was organized into three units: playgrounds and related activities, sports leagues and clinics, and aquatics.

Playgrounds and Related Special Events and Trips – Highlights and Achievements

Playground Orientation and Training – To prepare the full and part-time staff for their assignments with the best knowledge of valid safety procedures, the Department ran its own two week long training and orientation sessions for Activity Specialists and Recreation Leaders, I, II, and III. In addition, CPR/First Aid Certification was required for full-time staff and the Recreation III Leaders who acted as supervisors at each playground.

Playgrounds – Thirteen playgrounds were open with lunches served on twelve of them from June 16-August 15. Three to six City staff were placed on playgrounds to implement the programs and act as liaisons to the neighborhood. In addition, activity specialists introduced arts and crafts projects, new games such as Koosh ball, fitness games, stress and anger management exercises, and nutrition programs, with “hands-on” fitness cooking and snack classes, at the Brownstone. Also, repeated this summer was a series of Activity Days at 7th and Radnor Field and Morrison Park. Special visitors and activities were organized with groups of playgrounds participating and competing against each other in tournaments and games. This allowed the participants to have fun, taught them to be positive with their bodies and minds, and interact and cooperate with youth outside their neighborhoods. Environmental programs and inter-action with special population youth from the Easter Seals organization exposed the City youth to a wide-range of new, fun-filled, positive experiences. In addition to the community and neighborhood children who were serviced at the playgrounds, many daycare agencies, special population groups and individuals with “Wrap-around” youth daily attended our playgrounds and programs. The playground program ended in August with a very successful Romper Week in a three-day special format. The first two days all playgrounds went roller-skating and swimming and received snacks and treats from the Parks and Recreation Department. The third day all playground and youth agencies, numbering 800 visited Morrison Park for field activities and at the conclusion, received free book bag and school supplies compliments of the Department. The staffed playgrounds in 2008 were the following; the Hispanic Center chose not to participate for the fourth summer in the Department’s program.

Wm. Howard Day/Morrison Park
Penn and Dauphin
Gorgas
4th and Emerald
4th and Dauphin
Reservoir Park
19th and Forster

14th and Shoop
Wilson Park
Vernon Street
Cloverly Heights
Norwood
Foosse School

Playground participation figures were down from 2007 due to 1) very hot days, 2) some rainy days, 3) school academy sites were not funded.

2008 Playground Figure = 100,000;

2007 = 145,000 (31% decrease)

Summer Leagues, Clinics, Carnivals - Highlights and Achievements

Activity Days – The special carnival-styled programs were scheduled four times during the summer at Morrison Park and 7th and Radnor Field. Included in the multiple playgrounds scheduled activities were reading sessions by literacy volunteers, nutritional snacks, parachute games, basketball, races, foosball, and double dutch rope jumping. Cooperation and competition among participants and staff from multiple playgrounds taught many important life skills.

Track – As in previous years, the Department sponsored the local Hershey Track and Field Program, organized local winners to attend the District Hershey Meet, and sent a group of local youth to the State Meet in State College. In addition, the Department organized practices at the John Harris Field four nights per week and traveled with these participants to numerous all-call meets in Boiling Springs, Millersville, and Carlisle. In 2007, the City of Harrisburg Track Program had 14 youth win District titles and 7 youth won State titles in the Hershey Track and Field Program. In addition, Gina Potts qualifying for a National meet.

Basketball – The Department did sponsor a youth female and male basketball league during the summer months. In addition, energy and funds were channeled to boys and girls camps. Traditionally, the Over-18 Women League was organized with ten teams playing at Bishop McDevitt High School. Prizes of tee shirts and trophies were awarded to individual players on the Championship and Runner-up teams. In addition, the Recreation Bureau co-sponsored the Ujima Teen League organized by Kaaba Brunson and Destry Mangus by underwriting the cost of the league tee shirts and referees.

Tennis – Free summer tennis activities for youth were scheduled at three (3) sites throughout the City; Reservoir Park, Morrison Park, and John Harris High School, M-F from June through August, concluded in a City-youth tournament with trophies being awarded to the top players in three age groups. Adult lessons were offered at John Harris for eight weeks with a minimal cost being charged. The second, adult tennis program attracted over 105 people to HACC for the Harrisburg Open Tennis Tournament.

Junior Golf – The Harrisburg Junior Golf Program was the most extensive ever in its 13th year as part of the Summer Parks and Recreation Program. The Summer Program ran from June to August. Youth ages 6-17 participated in a deluxe, yet totally free, junior golf program thanks to the City, the Harrisburg Parks Partnership and a \$15,000 grant from the United States Golf Assoc. Foundation for the seventh year. During the summer, City youth could attend sessions Monday through Friday from 9-noon in Reservoir Park for free instruction. As part of that program, youth also visited golf courses or driving ranges, or both, each week as part of the program. In addition, these same participants attended a golf clinic and played golf with corporate sponsors at the Mayor's Annual Golf Outing in August at Sunset Golf Course. The junior golfers received free shirts, hats, and, in some cases, free golf clubs and trophies.

Soccer – Soccer success in the summer is evidenced by a number of different programs. Free soccer demonstrations for beginners were scheduled at each of the fourteen playgrounds. Playground youth and the community youth were also invited to a free one-week day camp at 7th and Radnor Field for all levels of play. City Islander players and Parks and Recreation staff acted as instructors for the week-long day clinic. Shirts, water bottles, and balls were given to all the attendees compliments of the Department and The City Islanders. If the youth wished to attend free evening soccer sessions at 7th and Radnor in the evenings from June to August, they could also participate in these sessions, free of charge, to receive additional instruction or practice their skills. In August or earlier, the youth were encouraged to register for fall teams with the Harrisburg Youth Soccer Club. Team registration costs were minimal since the cost of the teams is partially underwritten by the Department of Parks and Recreation, the Harrisburg Parks Partnership, and private donations from the Mark Brezler Memorial Golf Classic.

Volleyball – Volleyball on City Island has grown in the last eleven years to boast the largest participation figures in the State and possibly the nation for a schedule of sand league games and sand tournaments. Last year, the league had over 225 teams and over 1000 participants. Two tournaments were popular and were scheduled on the major holiday weekends.

Summer/Sports/Arts Camps – Giant Foods, Inc., helped sponsor a series of nine (9) one (1) week summer day camps free to City youth. Camps included the following and were very successful: football, cheerleading, Money Camp, ladies basketball, boy's basketball, Photo Camp, State Parks Adventure Camp, and baseball. Tee shirts, certificates, and trophies were given to each participant.

2008 Summer Special Events, Leagues, and Clinics Participation

Special Events, Activity Days, Handouts	65,000
Playground Orientation and Training	6,000
Track	9,800
Teen Basketball Activities	20,500
Aerobics	0
Tennis/HACC Open Tournament	10,200
Golf	7,500
Volleyball (Unstructured)	14,000
Volleyball Leagues and Tournaments	35,000
Romper Week	7,500
Jazz Under the Stars/Reception	6,000
Women's Basketball League	3,500
Summer Soccer	3,900
Storytelling	1,400
Giant Foods Summer Day Camps	7,500
"Hooked on Fishing"	4,000

2008 Summer Special Events, Leagues, and Clinics Participation – 201,800; (8.8% decrease from 221,440 in 2007).

Aquatics and Pools - The City of Harrisburg's Summer Aquatics Programs operated at three (3) seasonal swimming facilities from Memorial Day to Labor Day, 2008:

1. Jackson Lick Pool, N. 6th Street
2. City Island Beach, north end of City Island
3. Pool #2, end of S. 18th Street

The aquatics staff, totaling forty-five (50) part-time employees, and (1) full-time employee, filled the positions of manager, assistant manager, lifeguard, cashier, monitor, concession worker, and certification instructor.

Aquatics activities were organized into three (3) basic components:

1. Training, certification, and orientation; Participation = 2,350
2. Learn-to-Swim/Water Safety Classes; Participation = 1,450
3. Recreation swimming by general public and city youth-related agencies;

Pool #1	Participation = 10,395
Pool #2	Participation = 3,465
City Island	Participation = 7,860

The participation for all related aquatics activities totaled 25,520 in 2008; this was a 54.9% decrease from the total participation of 56,700 in 2007; the decrease was due to inclement weather, and the lack of youth being available during peak hours due to Summer School Programs provided by the Harrisburg School District.

Aquatics – Highlights and Achievements

Aquatics Training – Training for lifeguards, monitors, and concession workers was scheduled from April to the end of August. Courses for CPR/First Aid, Lifeguard Training, Water Safety Instruction, and Instructing Lifeguard Certification were organized for the employees of the City for minimal cost or for free. The classes were organized at the Reservoir Park Mansion, the Camp Curtin YMCA, the Brownstone Building, and at Pool #1 and #2. This implementation of in-house certification enabled the Department to certify all personnel according to Commonwealth requirements for very minimal costs and to allow the City to offer very, inexpensive Learn-to-Swim lessons since three (3) City staff are Learn-to-Swim and Lifeguard certified instructors. In-house training continued daily at each facility with safety drills and during routine pool and beach checks. Equipment was inspected four times daily during each pool or beach check as was water quality and clarity. No major accidents occurred at any of the swimming facilities, and City Island Beach, Pool #1, and Pool #2 were inspected and staff evaluated by The Commonwealth and received above average ratings at each visit.

Learn-to-Swim Classes – Learn-to-Swim classes were held for beginners and advanced beginners for both youth and adults at Pool # 1 and #2. Community residents, as well as day camp participants and church youth groups, participated in the two-week sessions. The Parks and Recreation Department collected a \$5.00 administrative fee for each person; this was passed directly to the Harrisburg Red Cross Chapter. At the completion of the youth courses, the Department rewarded participants with certificates, ribbons, candy, and tee shirts or some other handout.

Recreational Swimming – Recreational or “fun” swimming filled much of the daily schedules at the pools and City Island Beach. Pools operated Monday through Friday, noon to 6:00 pm. Saturdays and Sundays, 1:00 to 7:00 pm. The Beach operated from noon to 6:00 pm Monday thru Friday and 1:00 to 7:00 pm on weekends. Schedules in 2008 reflected facilities operating 7 days per week. The greatest increase in participation in the last two or three years has been with the visitation of daycares, day camps, church groups, and playgrounds. Participants registered with one of these groups receive discounted rates or swim for free because an agency has purchased a group pass.

2008 Summer Total Participation -	<u>2007</u>	<u>2008</u>
Playgrounds	145,000	100,000
Clinics/Leagues, Special Events	221,400	201,800
Aquatics -	<u>56,700</u>	<u>25,520</u>
Total -	423,100	327,320
	(22.6% decrease)	

2008 Fall Program

Fall Recreation Sites at Harrisburg School District schools were reflected in a 10-week Explore After School program at 5 sites, meeting 5 days per week.

Highlights and Achievements

Soccer League – The Harrisburg Youth Soccer Club, working with the Department, sponsored Twelve (12) intramural soccer teams for youth ages 5-14 and two travel teams. Thanks to the Department, the Harrisburg Parks Partnership, and the Mark Brezler Foundation for extra funding, the soccer program gave every participant a great playing schedule on Saturday mornings, a uniform, shin guards, a ball, and a trophy. An awards recognition banquet was held at Camp Curtin YMCA. The soccer coordinator and all the coaches, referees, and parents, along with the players should be commended for a great season.

Aerobics – Free Low Impact, Toning Classes, Cardio-Step Body Sculpting, and Pilates was re-instituted at the Brownstone Building at minimal cost to the participants, adults over 18 years of age. Plans again were formulated to retain two instructors. A commitment to upgrade the certification of the instructors resulted in two additional classes for the year 2007. Registration on site at the first visit is mandatory. The two new classes were yoga and gliding.

Fishing Derby – This ninth annual, very popular free activity again attracted over 3200 fishing enthusiasts, workers, sponsors, volunteers and curious on-lookers. The Jackson-Lick Pool filled with the pool water from summer swimming (without the chlorine) seemed to be the perfect habitat for over 1100 hybrid striped bass, ranging in size from 12-24 inches. Populations of various segments of the City fished for four days and had a great experience. On the fifth day, all remaining fish were scooped from the pool. Prizes for catching tagged fish and for other contests were donated by area vendors and agencies. Again, Dr. Frederick Rommel was invaluable as the aqua-biologist from the Dept. of Agriculture who assisted in the water quality for the fish. In 2008, a casting contest continued as an additional challenge to fishermen of all ages. Additionally the Department of Agriculture donated the materials and printing for the

brochures, posters and recipes. On-site demonstrations or scaling, fish prepping, and grilling the fish with healthy ingredients proved popular to all visitors. And, in conclusion, this year, like the previous eight years, the celebrity tagged fish named for Mayor Reed eluded all the anglers.

Holiday Events and Programs – City agencies decorated wreaths, in-house departments and bureaus decorated doors in City Hall. Letters from Santa to over 400 youth were written. Collections for caps, mittens, and scarves was organized with the donations of City residents and City employees who could afford to share during the Holiday season. A local vendor donated 1,000 magic scarves to distribute to the youth in the City.

Fall - 2008 PROGRAM PARTICIPATION

Special Classes, Programs, Activities, and Trips

Explore After School	= 50,000
Soccer League	= 4,200
Aerobics – 16 weeks	= 1,900
Fishing Derby - Participants, volunteers, and staff	= 3,200
Door Decorating/Wreath Contest	= 50
Coloring Contest and Santa Letters	= 400
Holiday Award Ceremony	= 100
Caps and Mitten Collection/Distribution	= 1,200
Parade Float and Marchers and dancers and units, TV Coverage	= 25,000

2008 Fall Participation Total = 86,050 (57,675 in 2007) a 49% Increase.

2008 Total Recreation attendance Figure was 554,770 (4.8% decrease from 582,975 in 2007). Decrease due to programs not being open on July 4th, bad weather (rain), and Harrisburg School District Summer Programs.

2008 Major Achievements

1. Despite extremely tight budget constraints, the Recreation Bureau increased programs and maintained quality programs with modest expansion in some areas such as After-School Explore Program and Youth Basketball.
2. Introduction of “Be Fit and Fabulous” theme for the Summer Enrichment program which incorporated new games and programs for the youth; fitness, stress and anger management, nutrition, rollerblading, and activity days in two major parks, new games such as koosh ball, Frisbee golf, etc. and Giant Foods, Inc. sponsored Summer Day Camps.

3. Expansion of the summer junior golf activities and trips with a three year grant from the United States Golf Association Foundation to include visits to major golf courses, tournaments, and clinics; 2008 was the ninth year that the USGA Foundation awarded the Department monies for the Junior Golf Program.
4. Continued sponsorship for activities of the Harrisburg Youth Soccer Club by J.T. Dorsey Foundation, the City Islanders Pro Soccer Team, and the Harrisburg Parks Partnership resulting in \$7,000 in support.
5. Introducing and maintaining four very popular community-wide special programs; the Fishing Derby, the Black History Enrichment Series and instructional classes, and the Black History Gala to raise funds for the Enrichment Series and Giant sponsored summer day programs.
6. Addition of Money Camp and Photo Camp already existing, very successful summer camp schedule of programs which featured boys' basketball, girls' basketball, drama, dance, cheerleading, baseball, football and martial arts. The Giant Foods Company provided shirts for every camp attendee.
7. Implementing of in-house aquatic certification classes for Lifeguarding, CPR, First-aid, and Water Safety Instruction. These classes certified or re-certified over 60 individuals for summer employment.
8. Ms. Christina Johnson won honors district-wide and state-wide in the 200 meter dash in the Hershey Track and Field Program.
9. For the third summer, the Recreation Bureau re-introduced evening youth basketball league schedules for teen girls and boys. The two leagues ran eight (8) weeks and attracted 18 teams and provided opportunities to exercise, stay fit, learn about the avoidance of negative influences, and socially interact in positive ways.
10. Groups of City youth participated in two (2) nature/fitness camps at State Parks and at Indiantown Gap.

BUREAU OF PARKS MAINTENANCE REPORT

Bureau of Parks Maintenance

Overview

The Bureau of Parks Maintenance is directly responsible for: the maintenance of twenty-eight parks, playgrounds, and open space areas, two pools, a lake, twenty vacant parcels, two softball fields, one combination sports complex, numerous basketball and tennis courts, 450+ acres of turf (which is mowed weekly), 4.5 miles of Riverfront embankment, and a 1,200 acre Greenbelt; the removal of trash and debris from the City's parks and playgrounds; snow removal from the City's parks, playgrounds, public steps, and bridge sidewalks; and the care of 50,000 shade trees located on City property. Until 2006, the City had twenty-seven parks and playgrounds. In 2006, a lot on Berryhill Street was donated to Parks and Recreation for a playground to be constructed once funds have been raised to develop this site. Once the donations were made, the Bureau began to maintain the property. It is our hope that funding will be in place by 2009, so that this site can be slated for rehabilitation between 2009-2010. Maintenance involves grass-cutting, weed whipping, blowing the lot and litter removal during Spring, Summer and Fall and snow removal activities during the Winter.

Special events are also a major responsibility of the employees in the Bureau. These same individuals also assist with set-up and tear-down for 200 City events ranging from daily park permits issued for private functions to large scale community festivals such as the American Music Festival and Kipona Celebrations.

In the past twenty years, City Island, once vacant, has been transformed into a regional recreational facility which offers miniature train rides, Riverboat rides, minor league baseball, a multipurpose sports complex, volleyball, miniature golf, a turn-of-the-century Beach House, and food concessions, and which annually plays host to hundreds of thousands of area residents and tourists. Harrisburg's park system has not experienced this level of commitment since the City Beautification Movement dating back to the turn-of-the-last-century. Twelve years ago, a superintendent was hired to oversee, maintenance, merchant operations, and permit activities on City Island. (See City Island Superintendent report for more information.)

2008 Annual Report

Shade Tree Report

202 Calls for requests for service.

139 Requests for service were completed as of December 2006.

59 Service requests from 2007 were completed in 2008.

75 Permits were issued to remove, plant, or trim trees.

40 Notices were sent for removal of dead, dangerous, or nuisance trees

84 Trees were planted for Arbor Day, Earth Day, special dedications, Greenbelt projects and projects throughout the City.

80 Trees were planted as a result of new development (Midtown and Old Uptown)

Trees on or along City parks and play areas were also maintained by this Department

Trees and shrubs on any City property were trimmed, planted, or removed upon request.

Note: The numbers for requests for service and completed requests does not determine the actual number of trees trimmed, removed, or planted. Some properties have several trees on site. There were areas where numerous complaints were called in, entire City blocks were trimmed and/or maintained. Also, there were various storms that are not calculated into these numbers.

Facility Maintenance:**Reservoir Park:**

- Placed wood carpet on playground area (300 cubic yards)
- Removed snow and ice on walkways, roadways, steps, and parking areas
- Repaired damage and vandalism to all facilities
- Repaired, painted, and replaced park benches
- Repainted or replaced trash barrels
- Trimmed and removed dead wood from trees throughout park
- Removed dead or dangerous trees
- Cleaned up storm damage (as needed)
- Cut and maintained all lawn areas and embankments
- Maintained arts village buildings
- Maintained Mansion
- Maintained Bandshell, restrooms, pavilion, and Ranger station
- Winterized, de-winterized, cleaned and maintained fountains, pumps, and electric
- Weeding, mulching, placed herbicide all gardens, planted beds, etc.
- Winterized, de-winterized and made repairs to restroom facilities
- Planted new trees
- Assisted at Levitt Pavilion as needed
- Removed trash

Reservoir Park (cont):

- Maintained extensive gardens including but not limited to: entrance areas, Mansion gardens fountain area, drift gardens, lower reservoir embankment, arts village, and Brownstone area
- Planted shrubs, flowers, and trees at 18th, Whitehall, and Walnut Streets traffic island
- Snow removal throughout the park, i.e., (NCWM, Mansion, Art buildings, Brownstone, etc.)
- Relocated park benches
- Clean-up storm damaged trees
- Organized volunteer group for painting of hand rails, removing tree stakes, general clean-up of gardens and painting the exterior of the Bandshell

Italian Lake:

- Removed all dead or dangerous trees
- Thinned out and trimmed all trees throughout Italian Lake
- Cut and maintained lawn areas
- Removed dead trees and brush
- Painted, repaired, or replaced benches
- Weeded, placed herbicide, edged, and tanbarked all beds
- Repaired restrooms facilities
- Winterized restrooms and fountain
- Added chemicals for aquatic weed control
- Trimmed hedges

- Removed weeds and growth from fence line
- Added copper sulfate for algae control
- Removed snow (all walkways and steps)
- Placed aerifiers in Lake
- Removed trash daily; did regular clean up
- Made all necessary repairs as needed
- Planted trees
- Replaced all dead plants and shrubs
- Flood clean-up and recovery
- Removed diseased and dead plant material from beds on the north end and prepared these beds for Spring planting.

Monument Plot:

- Removed all dead trees
- Thinned out and trimmed all trees
- Cut and maintained lawn areas
- Removed snow from walkways
- Regular clean up
- Clean-up of storm damaged trees

Braxton Playground: - This site was rehabilitated in 2003, new equipment and layout was changed, benches and tables were added.

- Cut and maintained lawn areas
- Cleared fence line of growth, weeds, and debris
- Sprayed fence line with weed killer
- Regular clean up
- Removed trash daily
- Removed snow and ice from walkways
- Replaced wood carpet as needed

7th and Radnor Athletic field: This site was partially rehabilitated in 2007, in part due to an anonymous donor.

- Filled in depressions and over-seeded field
- Edged and cut back infield to bring up to baseball standards
- Added infield material, where needed
- Cut and maintained field area
- Repaired backstop, fencing, (as needed)
- Cleaned and maintained basketball courts area
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Winterized and de-winterized restroom and concession building
- Removed snow and ice from walkways
- Placed wood carpet under fitness center
- Replaced/repainted benches and bench boards
- Converted field to “youth sports only”

- An off-street parking lot, signage, fencing, new landscaping and walkways were added.
- Bleachers were sanded, primed repainted, seating and foot boards were replaced, as needed.

Gorgas Playground: This site was rehabilitated in 2007, new equipment was installed and layout was modified. Benches were added, a new concrete sidewalk was poured and new signage was added to this playground.

- Cut and maintained lawn areas
- Filled depressions and seeded (as needed)
- Placed wood carpet under play apparatus
- Trimmed trees
- Removed storm damaged trees
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Removed snow and ice from walkways
- Maintenance and clean up performed on a routine basis
- Replaced/repainted benches
- Repaired damaged Pavilion roof

4th and Emerald Streets Playground:

- Filled depressions and seeded (as needed)
- Cut and maintained lawn areas
- Maintained pavilion and basketball courts
- Repaired, removed, and replaced damaged equipment
- Added wood carpet under and around play apparatus
- Cleaned fence lines of weeds and growth
- Repaired fences
- Removed dead/dangerous trees
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Planted trees
- Replaced/repainted benches
- Cleared snow and ice from walkways
- Trimmed trees on and around play area (as needed)
- Trimmed shrubs
- Sprayed fence lines with weed killer
- Graffiti removed

4th and Dauphin Streets Playground:

- Cut and maintained lawn area

- Maintained basketball court and play apparatus (as needed)
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Removed snow from walkways
- Placed wood carpet under play apparatus
- Replaced damaged play apparatus
- Repaired damaged fence
- Replaced/repared benches

Penn and Dauphin Streets Playground:

- Maintained lawn areas
- Repaired play apparatus and equipment (as needed)
- Placed safety material under play apparatus
- Removed trash daily (spring, summer, fall)
- Removed snow from walkways-cleared fence line of weeds and growth

Penn and Savford Streets Playground:

- Cut and maintained lawn areas
- Maintained park and paved areas
- Repaired, replaced, or removed damaged equipment
- Removed weeds and growth from fence lines
- Removed trash daily (spring, summer, fall)
- Removed ice and snow from walkways
- Placed wood carpet material under play apparatus
- Removed damaged fencing

5th and Harris Playground:

- Cut and maintained lawn areas
- Repaired, replaced, or removed damaged equipment
- Removed weeds and growth from fence lines
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Removed snow and ice from walkways
- Placed wood carpet under play apparatus
- Replaced shingles on Pavilion roof

Morrison Park (formerly known as Sunshine Park):

- Replaced field lights, and broken light covers
- Cut and maintained lawn area
- Cleaned and maintained pavilion, basketball, tennis, and sand volleyball courts
- Scarified and drug softball field
- Aerated and re-seeded grass area of field
- Removed trash daily (spring, summer, fall)

- Added infield material to bring field up to standards
- Trimmed or removed trees as needed
- Cut and maintained embankments
- Repainted practice wall (tennis)
- Winterized / De-winterized water fountain
- Pressure washed and cleaned pavilion
- Replaced shingles on cooling stations
- Placed top soil in all low and depressed areas (60 tons)

Wilson Park Playground:

- Repaired and paint picnic tables
- Cut and maintained lawn area
- Trimmed and removed trees
- Placed wood carpet under play apparatus
- Repaired equipment (as needed)
- Removed trash daily (spring, summer, fall)
- Removed snow from walkways
- Replaced fascia boards on pavilion

Royal Terrace Playground:

- Cut and maintained lawn areas
- Removed weeds and growth from fence lines
- Placed wood carpet under all apparatus
- Repaired, replaced, or removed damaged equipment
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Cut and maintained Linden Terrace plot
- Cleaned and opened all storm sewers and drain lines
- Replaced/repainted benches
- Repaired basketball backboards and rims

Vernon Street Playground: - This site was rehabilitated in 2003, all new equipment was installed, and layout was changed.

- Cut and maintained lawn areas
- Cut back forsythia bushes
- Removed weeds and growth from fence lines
- Repaired, replaced, or removed damaged equipment
- Repainted grills and equipment (as needed)
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Removed snow and ice from walkways
- Maintained pavilion (as needed)
- Cut and maintain lawn areas
- Sprayed fence lines with weed killer
- Aerated and reseeded lawn area
- Placed wood carpet under all play apparatus

Norwood Street Playground:

- Placed wood carpet under all play apparatus
- Repaired, replaced, or removed damaged equipment
- Cut and maintained lawn areas
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Repaired fencing
- Removed dead trees
- Sprayed fence lines with weed killer

19th and Forster Streets Playground:

- Cut and maintained lawn area
- Repaired, replaced, or removed damaged equipment
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Removed snow and ice from walkways
- Repaired fence
- Trimmed trees and removed dead wood
- Placed wood carpet under play apparatus
- Sprayed fence lines with weed killer
- Removed large diseased tree

14th and Shoop Streets Playground:

- Repaired and replaced damaged equipment
- Repaired gates and fencing
- Maintained garden area and planters
- Placed wood carpet under all play apparatus
- Cut and maintained lawn areas
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Removed ice and snow from walkways
- Winterized / De-winterized water fountain
- Trimmed all trees
- Trash removal on a regular basis

Cloverly Heights Playground:

- Repaired basketball backboards and nets
- Repaired fencing
- Repaired, removed, or replaced damaged equipment
- Repaired park benches
- Cut and maintained lawn areas
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Removed snow and ice from walkways

- Repaired damaged walkway
- Placed wood carpet under all apparatus
- Repainted pavilion and all play apparatus

Shipoke Playground:

- Flood clean-up
- Filled sinkholes and reseeded area
- Repaired and replaced play equipment as needed
- Repaired fence, pavilion, and benches
- Removed snow and ice from walkways
- Trimmed trees
- Replanted trees
- Cut and maintained lawn area
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Added wood carpet under all play apparatus

Pool #1:

- Repaired buildings and painted as needed
- Cleaned fence lines of weeds and growth
- Replaced/repairs filter house, locker rooms, and office area doors
- Made repairs as needed/or requested
- Maintained lawn areas and pool deck
- Performed routine maintenance and clean up
- Removed trash daily (spring, summer)
- Winterized and made repairs in areas not covered by contract
- Set-up for fishing derby
- Sprayed fence lines with weed killer
- Partial opening and closing of the pool was done in house to reduce contract costs
- Rotted wood was replaced on the exterior of all buildings and repainted

Pool #2: - The playground was rehabilitated in 2005, all new equipment was installed, and layout was changed.

- Painted and repaired buildings (as needed)
- Cut and maintained lawn areas and pool decks
- Planted and maintained planter bed
- Removed weeds and growth from fence lines
- Maintained play area and playground equipment
- Trimmed and removed trees around pool area
- Removed trash on a daily basis during summer months
- Leaf removal during the Fall months
- Partial opening and closing of the pool was done in house to reduce contract costs

Paxtang Park and Spring House:

- Cut and maintained lawn areas
- Repaired spring house as needed or requested
- Regular clean up and trash removal
- Assisted with Eagle Scout project
- Assisted Greenbelt Association as needed or requested
- Replaced damaged ornamental railing
- Spring House was repainted as part of an Eagle Scout project

Paxtang Parkway (Greenbelt)

- Removed dead or fallen trees
- Cleaned logs, brush, and debris from creek
- Cut back trees and growth along roadway
- Cut and maintained lawn areas
- Regular cleaning and trash removal
- Assisted Greenbelt Association with clean-up as needed or requested
- Assisted with Eagle Scout projects
- Painted gateways

Cameron Parkway (Greenbelt)

- Flood clean up
- Removed dead and fallen trees
- Cleaned logs, brush, and debris from creek
- Cut back trees and growth along roadway
- Painted gates
- Cut and maintained lawn areas
- Regular clean-up and trash removal
- Assisted Greenbelt Association with clean up as needed or requested
- Removed graffiti (as needed)

13th Street Plot Area (Greenbelt)

- Cut and maintained lawn area
- Removed trash and debris from side of embankment from illegal dumping
- Filled in sink holes (as needed)

Open Lots**25th Street Plot**

- Cut and maintained lawn area
- Removed snow from sidewalk and salted
- General clean up of area

Hoffman and Graham Streets Plots

- Cut and maintained lawn areas
- General clean-up of area

Quigley's Plot

- Filled in sink holes (as needed)
- Cut and maintained lawn areas
- Cut back brush on embankment
- Removed trash from embankment
- Removed snow from walk and steps
- Salted walk and steps

Miscellaneous:

- January through April, the majority of our time and efforts were involved with snow removal, storm damage clean up (trees), Riverfront clean up, trimming of street trees
- Ground cover, or wood carpet was checked and replaced under all play apparatus 8 tractor trailer loads (800 cy.)
- Removed and trimmed trees on various City-owned properties
- Removed trash and weeds from various City-owned properties
- Removed trash from all parks and play areas.
- Placed sponsor and special event banners
- Assisted Special Events Director with all City functions and special events
- Set up, tear down, and clean up for all special events City-wide
- Assisted Recreation Department with events and programs as needed or requested
- Assisted City Island Superintendent as needed or requested
- Set up ball fields for sporting events (football, soccer, softball, hardball, lacrosse, etc.)
- Set up, tear down, and clean up for concerts (Reservoir Park, Italian Lake, Barge)
- Replaced some existing 6' benches with 12' benches
- Cast new concrete bench ends
- Repaired and painted City work boats
- Repaired snow plows
- Assisted Public Works (snow plowing, salting, etc.)
- Assisted other City departments as needed or requested (Highway, Water, Sewage, Police, fire, etc.)
- Assisted any City agency as needed or requested
- Made minor and major equipment and facility repairs (in-house) to all facilities
- Repaired and painted equipment (as needed)
- Cut and placed Christmas trees (City Hall, 21st & Market)
- Placed herbicide and mulch at all city owned traffic islands, formal gardens and planted beds (11 tractor trailer loads, which is equal to 263 tons of mulch was spread in 2008)

- Placed and removed Hospice Christmas tree (Front and Walnut)
- Painted various offices in City Hall
- Assisted the Harrisburg School District with upkeep and maintenance advice and direction
- Replaced wood on all benches in Riverfront Park
- Renovation of Skyline Infield – (converting the softball field into an all grass sports turf, to bring up to soccer and football standards). Lowest estimate was \$25,000, in-house it cost the City \$7,528.88, a savings of \$17,471.12

CITY ISLAND SUPERINTENDENT REPORT

City Island Superintendent Report 2008

Park Permit Summary:

Total Permits	287
Total estimated attendance from permitted events	164,780 +
Total Revenue from permits	\$ 96,622.50

(Total figures do not include attendance and revenue for the American Music-Festival and the Kipona celebration)

Employees:

City Island Superintendent/Assistant Director – Aaron Johnson
Skyline Groundskeeper - Kenneth Cook

Facility Maintenance

Miscellaneous:

- Flood clean-up and recovery from numerous incidents of high water and flooding
- Mud and debris clean up from major / minor flooding with assistance from the city Fire Department
- Planted various tree throughout park for aesthetics and functionality
- Removed all dead or dangerous trees
- Thinned out and trimmed trees throughout City Island
- Placed barges for concerts, festivals, etc. (Riverfront lower walkway)
- Cut and maintained all lawn areas weekly
- Cut and maintained embankments, roadways, parking lots, ramps, bridges as needed
- Planted, placed herbicide, mulched, and weeded all garden areas
- Removed, plowed snow on all of City Island, salted as needed (steps, walkways, roads, parking lots, etc.)

North and South Parking Lots:

- Removed all litter from lots biweekly
- Highway Department ran street cleaner through parking lots weekly
- Snow removal (as needed)
- Construction continued and completed on Market Street Bridge corridor

Commerce Bank Park:

- Flood clean-up and recovery
- Mud and debris clean up from major / minor flooding with assistance from the city Fire Department
- Set up area for the season
- Made all repairs not covered by contracts
- Cut and cleaned embankments, parking lots, etc,
- Weeded, placed herbicide, planted and mulched in all planters and beds

- Assisted and prepared for opening of baseball
- Repaired and replaced plumbing fixtures
- Cleaned and disinfected entire clubhouse and concession areas
- Exercised all flood doors (6)
- Winterized and de-winterized buildings and trailers
- Painted ticket booths (2)
- Maintained all landscaped areas
- Maintained all bleachers and seating
- Assisted Harrisburg Senators (as needed)
- Brought all fire extinguishers up to code
- Painted locker and restroom areas
- Made repairs (water fountains, toilets, sinks, showers, etc.)

Carousel Pavilion:

- Flood clean-up and recovery
- Swept, degreased and applied concrete sealer/finish to entire floor
- Repaired and painted picnic tables which are used in and around the facility (50)
- Removed trash after each event
- Mowed and whipped field area biweekly
- Brought all fire extinguishers up to code (4)

Nature Trail:

- Re-established trail after major flooding
- Maintained trail

Nineteenth Hole:

- Mowed and whipped areas biweekly
- Repaired and painted picnic tables which are used in and around the facility (4)
- Seeded area (as needed)
- Clean-up from floods

Beach-House:

- Flood clean-up and recovery
- Mud and debris clean up from major / minor flooding with assistance from the city Fire Department
- Washed down, cleaned, and disinfected entire lower level
- Wash down and cleaned beach area
- Removed all damaged trees
- Installed and removed lifeguard chairs
- Removed weeds and sprayed beach area
- Made all necessary repairs as needed
- Added sand and maintained play areas
- Cut and maintained all lawn areas weekly
- De-winterized and winterized building

- Removed trash daily (spring, summer, fall)
- Cleaned and maintained restroom and shower facilities
- Replaced all shower units

North Marina:

- Flood clean-up and recovery
- Replaced fencing on north side due to flood damage
- Removed fencing during winter months to deter high water damage

Harbourtown Playground:

- Flood clean-up and recovery
- Mud and debris clean up from major / minor flooding
- Placed wood carpet around buildings and play apparatus (200 cubic yards), and kept at appropriate levels
- Repaired and placed equipment
- Cut and maintained all lawn areas weekly
- Cut back growth along fence line
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Repaired, prepared and painted all wooden structures and fencing, resealed with wood preservative

Skyline Sports Complex :

Field:

- February - Edged in-field
- March - Soil test performed. Rolled field and repaired damaged areas. Reseeded where needed and added infield mix.
- April - Applied A Drive@ to remove clover on field at a rate of two pounds per 1,000 sq. ft. with starter fertilizer (18-24-12)
- May - Fertilized with slow release mix at a rate of 1lb. of nitrogen per 1,000 sq. ft.
- June - Used Merit (14-0-14) for grub control seeded areas as needed, fixed divots from football games
- July - Seeded as needed, treated diseased areas, applied (18-0-18) fertilizer and treated field for Pythium
- August – October - Seeded as needed, corrected divots, treated field for damage from soccer and football, applied (23-7-13) fertilizer to add iron to field which helps make field greener and more attractive
- November - Aerified in four directions, seeded and fertilized with (18-24-12), repaired sideline damage from heavy use during football season, top-dressed field with sand, filled in low spots with sand and organic material
- Routine Maintenance - Cut and maintained field and lawn areas. Mowed field as needed (sometimes three times per week)

Volleyball Courts:

- Placed sand and maintained volleyball courts
- Placed wood carpet under fitness equipment

Buildings:

- Stripped and re-waxed floors in the restroom, locker rooms and concession area
- Repaired locker and restroom facilities (general usage)
- Repainted wall boards in locker room/restroom facilities
- Cleaned restrooms on a daily basis (during open season)
- Winterized and de-winterized restroom and locker room facilities

General Areas:

- Flood clean-up and recovery
- Repaired railings and steps (as needed)
- Set up and clean up for picnics and special events
- Set up and clean up for sporting events (football, soccer, softball, etc.)
- Cut weeds and growth on embankments (as needed)
- Weeded, placed herbicide, planted all planter beds
- Removed trash on a daily basis (spring, summer, fall)
- Removed trash once a week (winter)
- Repaired and resealed wooden ramps with wood preservative
- Installation of Rip Rap on all embankments that were damaged by flooding

Flag Poles:

- Replaced all flags at beginning of season
- Flew flags at half mast when appropriate
- Repaired cables, pulley's, etc. as needed

John Harris Trading Post:

- Flood clean-up and recovery
- Cleaned up mud and debris from major / minor flooding
- Thoroughly cleaned and disinfected John Harris Trading Post
- Cut and maintained lawn area weekly
- Weeded, placed herbicide, planted, and mulched garden areas and planters
- Repaired and maintained building, wooden walkways, ramps, and railings
- Watered flowers during summer months
- Assisted contractor with rehabilitation of building, steps, ramps, etc...

Riverview Pavilion:

- Washed tables and cleaned floor after every event
- Removed trash after each event
- Removed graffiti and litter when needed

- Mowed and whipped area weekly
- Brought fire extinguishers up to code (4)

Riverboat and Area:

- Flood clean-up and recovery
- Mud and debris clean up from major / minor flooding with assistance from the city Fire Department
- Clean up of entire boat launch area (mud and debris) walkways, and ramps
- Assisted with placement of riverboat docks
- Repaired damaged docks and walkways
- Assisted with placement and removal of Riverboat
- Installed hand rails along ramps to the Riverboat

RiverSide Village:

- Flood clean-up and recovery
- Mud and debris clean up from major / minor flooding with assistance from the city Fire Department
- Removed dead or damaged trees and shrubs
- Cut embankments
- Maintained overlook, walkways, steps, and hand railings and resealed with wood preservative
- Removed trash daily (spring, summer, fall)
- Removed trash once a week (winter)
- Winterized and moved all City-owned buildings
- Maintained areas around damaged restroom facilities and closed area off to public
- Assisted vendors as needed or requested
- Repaired, prepared and repainted all of the buildings
- Repaired table tops and seats on overlook deck tables (as needed)
- Replaced flooring in buildings as needed

South-Pointe Marina:

- Trimmed trees due to flood damage (as needed)

Riverfront Park:

- Flood clean-up and recovery
- Removed mud and debris from minor flooding (lower walk)
- Removed storm damaged and dead trees
- Edged and cleaned curb line along entire park (4.5 miles)
- Cut and maintained river bank (north City line to Dock Street Dam area) (as needed)
- Snow removal (walkways, steps, Swenson Plaza) and Walnut Street Bridge as needed
- Planted various trees throughout park for aesthetics and functionality
- Repaired upper and lower walks (as needed)
- Removed weeds and sprayed (lower walk)
- Filled in washouts and sinkholes (as needed)

- Cut and maintained all lawn areas weekly
- Maintained all overlooks and steps
- Removed trash daily (spring, summer, fall)
- Removed trash once per week (winter)
- Maintained, planted, placed herbicide in all flower beds and formal gardens
- Repaired, replaced, and painted benches and trash receptacles
- Repaired and painted overlook and step railings
- Re-graded and seeded various areas (as needed)
- Set up, tear down, and clean up of all special events
- Placed wood carpet on Para-course
- Removed and reinstalled wrought iron handrails on the steps and ramps leading to the lower level
- Made up forms and poured concrete caps for planter at Swenson Plaza

Sunken Garden:

- Clean-up of flower beds, place herbicide, replant and mulch (all beds)
- Cut and maintained lawn areas weekly
- Trimmed and shaped hedges
- Weeded and maintained beds
- Repair and replace signage (as needed)
- Repaired Gazebo and resealed with wood preservative

Kunkel Plaza:

- Planted new plant material
- Weeded, placed herbicide, and maintained all planted areas
- Mulched all areas
- Cleaned and pressure washed entire area (as needed)
- Repairs to irrigation system (as needed)
- Removed graffiti (as needed)
- Replaced signage (to deter misuse of area)
- Set-up, tear-down, and general clean-up of special events
- Trimmed all trees in this area (10)
- Repaired hand rails

THE END